



ANNUAL REPORT



LAW SOCIETY
PRO BONO SERVICES

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CORPORATE INFORMATION

Law Society Pro Bono Services (LSPBS) is a registered charity with an Institution of a Public Character (IPC) status.

Launched in 2007, and incorporated in 2017, LSPBS provides pro bono legal assistance to the community and to organisations in Singapore serving the needy and disadvantaged.

UEN No.: 201700430E

Date of Charity Registration: 31 March 2017

IPC Period: From 31 March 2019 to 31 March 2022

NCSS Full Member since 1 April 2017

Auditor: Baker Tilly TFW LLP

Bankers: Oversea-Chinese Banking Corporation Limited and Bank of East Asia

Address: 1 Havelock Square, #B1-18 State Courts, Singapore 059724

Tel: 6536 0650

Email: enquiry@lawsocprobono.org

Website: www.lawsocprobono.org



ABOUT US

LSPBS works to:

- a. develop and ensure a just and efficient system for the provision of pro bono legal services in Singapore;
- b. coordinate the provision of civil, criminal and community pro bono legal services with various agencies;
- c. recruit, train and manage volunteers from the legal fraternity and beyond for the provision of pro bono services;
- d. identify areas of need in the community for pro bono services; and
- e. protect and assist the public on matters of the law relevant to their lives, particularly through programmes to develop public legal literacy.

OUR VISION AND MISSION

LSPBS serves the community by facilitating access to justice for the needy and vulnerable so that all may have access to justice in Singapore.



CHAIRMAN'S MESSAGE

Charles Dickens in *"A Tale of Two Cities"* could well have been describing this year when he penned: *"It was the best of times, it was the worst of times"*.

The facts, figures, individual committee reports and other data points for 2020 are found in this Annual Report. I shall not delve into the same here in this high-level introduction.

The story of 2020 is the story of COVID-19. It threatened to bring the good work that this charity does to a grinding halt. But compassion will always find a way. The heart of compassion to aid the weakest in society will always pulsate and throb with the rhythm of life and love to sustain the LSPBS body of operations. Kudos to the LSPBS leadership spearheaded by CEO Tanguy for ensuring rain or shine, public health pandemic or not, access to justice is an essential service that we needed to provide!

I single out our captain Tanguy specifically who deservedly was lauded by Minister Edwin Tong during the launch of LAW@CDC 2020 in the following terms *"Thank you very much, Tanguy, you have chosen this path because I know that you would have made a first class lawyer in practice, in any field you chose but you have chosen to serve with LSPBS for so many years of your professional life, and that really is a credit and testament to the kind of deep bench strength that Law Society has."*

Bouquets and confetti go out to our dedicated volunteers who expended their altruistic energy and passion to help the vulnerable in community. To both staff and volunteers of LSPBS, your resilience, courage, nimbleness and agility in the face of this crisis, overcoming physical constraints of your own while WFH as well as wellbeing challenges and struggles of your own is salutary and inspiring. You put the needs of the community above yourselves. If these were the "best of times", it is because the best came out from you even through "the worst of times".

Pandemic or not, LSPBS staff and volunteers valiantly carried on service as usual. You have been the heroes and heroines of the hour and frontline workers to combat the tertiary effect of the pandemic. Your resilient heart inspires others to overcome, to have resolve and to steel yourselves to surmount setbacks (in whatever shape or form). You make us stronger as a community and organization. And your strength adds strength to the lives of very single pro bono volunteer and staff.

Why tertiary effect? The primary effect of the pandemic is obviously in the area of health. The secondary victims are the businesses and law firms due to economic challenges wrought by the crisis. And obviously, when the economy is down, the donor dollar dries up. So charities like ours potentially risk being tertiary victims.

We need to discern with perception and insight who are the new vulnerable and the more vulnerable in a crisis like this. So that we can reach out with targeted, relevant services to ensure that chronic issues do not become acute. As Martin Luther King Jr rightfully quipped *"Injustice anywhere is a threat to justice everywhere"*.

The CLAS team received approvals under General Exemptions to open shop even during the Circuit Breaker phase in April to May to receive clients for interviews. There was certainly no tighter or more stringent standard applied for means. It was service as usual.

The lessons we learnt well will prove beneficial and efficient long after this pandemic leaves our shores. Our legal clinics continued albeit ported over via online counselling. The reach proved effective in a significant number of cases. I can attest to sessions where even as a pro bono volunteer who helped provide a clinic consultation, counselees felt more psychologically secure, safe and confident enough to share their story. Ironically, the remoteness when it comes to more sensitive and delicate areas such as family law and debt management proved a blessing in disguise for counselees to share deeper narratives that in turn leads to more informed advice by the lawyer. Practically too, this reduces travelling time for both lawyer and counselee and ensures flexibility in scheduling. Online service delivery platforms remains a valuable tool for the future.



I commend the management for experimenting with different platforms as well as searching out the most effective modalities for different beneficiaries. We need to obviously be vigilant about cybersecurity and cybercrime risks but these online modalities is the way of the future (even if it will serve to supplement physical clinics in a post-COVID-19 environment).

We were also intentional to organise webinars that saw a staggering number of attendees – the likes of which we rarely see in usual times. The stream of information, knowledge and understanding reached out to audiences for as long as they had a laptop, personal computer or smart phone. The digital delivery of programmes harnesses tech - a great leveller. It enables a greater inclusion across the stratas of society irrespective of race, ethnicity, creed, religion, gender and physical or mental disabilities.

The FJSS roll out has been succinctly outlined by Tanguy in his summary. Through the clearing house model and the indefatigable efforts of June Lim and team, our compassionate family law healers reach out and touch, in therapeutic justice, to make a difference to the hurting (in emotion and law).

One of the more exciting initiatives receiving extraordinary media coverage this year is the migrant worker or guest worker justice. We remain committed to build the platform right and well. If we do, the NGOs will come. Through the exchange of best practices and strengthening the arms of our migrant worker organisations through legal representation and legal advice (via an upcoming virtual clinic still at an embryonic stage), we aim to impact some of the lives of the downtrodden and marginalized.

Our networks (local and international) and community for good are impacting the nation more and more. Our annual LAW@CDC continues to grow in stature and scale as the nation's premier legal literacy awareness campaign. Long may that continue!

On behalf of the LSPBS Board, our heartfelt appreciation goes out to each of you, staff or volunteer, stakeholder or supporter, benefactor or facilitator. You have not only contributed but in many cases sacrificed given in your labour of love for this cause. We are where we are and can reach out to whom we can only because you believe. A special word of gratitude goes out to the Ministry of Law whose partnership with CLAS to create what is effectively the Office of Private Defender has given us the ability to give sinew and muscle to the weakest in society so that they can reach out for justice. The shot in our arm of funding and guidance has propelled us to where we are. And more people in the community experience a difference in their lives and live out that difference with their dignity restored, reduce asymmetry in legal knowledge, experience equality before the law and walk on with hope in their hearts.

Finally, may we all continue to believe...in a brighter and better tomorrow that will emerge post-COVID-19. It won't be apocalyptic but a haven on earth where beating hearts of compassion, resilience and service will be found not just in all of us who are part of this cause but throughout the community.

GREGORY VIJAYENDRAN, SC



CEO'S MESSAGE

The cover of this year's annual report reflects a more sombre theme than last year's kaleidoscope of colours. The Covid-19 pandemic has reached our shores. As our nation contends with the virus, its impact is being felt around the world. Like a tsunami, it threatens to leave in its wake massive economic disruption affecting the lives of millions. The most vulnerable and marginalised are especially at risk. The spread of infections has already started to impinge on our day-to-day lives at home, at work and in our community.

With the closure of entertainment venues, tuition centres, shopping malls, retail establishments and tourist attractions, safe distancing measures may soon restrict our ability to run our access to justice programmes. In anticipation of that possibility, we have started to port over our core programmes to online service delivery platforms. We have also started implementing work from home arrangements for all our operations in the event of a lock down. My colleagues have shown remarkable commitment, adaptability, and concern for those we serve in preparing for this business continuity transition.

Crisis often comes with opportunity. The digital delivery of some of our programmes is showing promise in terms of increased outreach and accessibility for persons seeking legal help when compared to traditional in-person assistance. For example, our law awareness webinars are drawing larger numbers than our physical talks. Our new virtual legal clinics give the convenience of online access to members of the public with mobility issues and save significant travel time for our volunteers. This crisis is strengthening us by accelerating our digital transformation plans.

Our ability to continue work during the pandemic does not depend solely on the re-design of systems and processes. It very much depends on the passion of our volunteers, supporters, partners and my colleagues. Without their heart, there would be no drive to persevere and transcend obstacles and difficulties.

Our annual report cover this year therefore pays homage to their amazing heart for access to justice. A heart which is beating strong and true and giving strength to all our endeavours in the face of adversity.

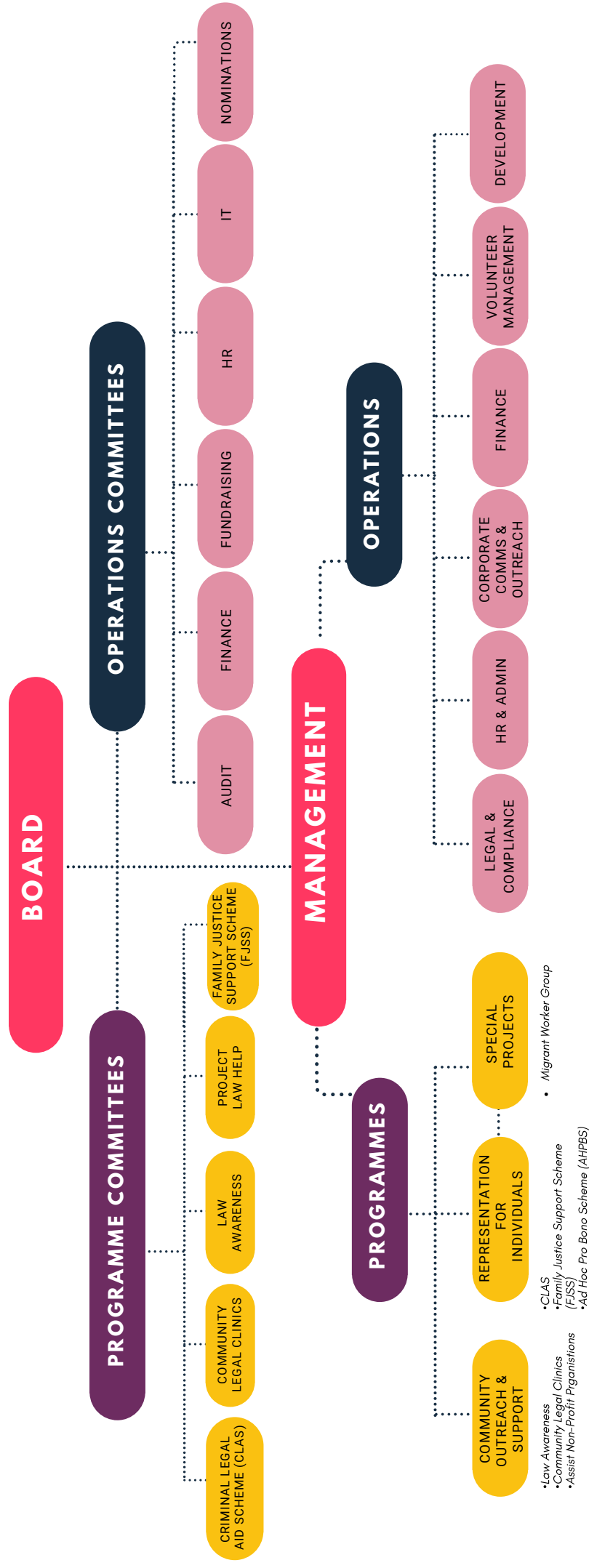
These include the roll-out of the Family Justice Support Scheme (FJSS) to assist persons of modest means who marginally fail the Legal Aid Bureau's means test as well as impecunious foreign spouses with citizen children who do not qualify for legal aid due to their non-permanent resident status. With the generous support of the Tote Board, we have partial funding to support the FJSS for the next few years.

Our Migrant Workers' Group initiative (MWG) continues to coordinate legal support for migrant workers made all the more vulnerable by the pandemic. MWG has started to offer virtual legal clinics to migrant workers with the assistance of volunteer interpreters.

On behalf of the LSPBS team, I would like to express our heartfelt gratitude to you - our volunteers, donors and partners - for your giving of time, talent and treasure. Your passionate support inspires us to explore new initiatives and maintain a steady course in pursuit of access to justice for the needy wherever they may be in our community.


LIM TANGUY

ORGANISATION CHART





BOARD OF DIRECTORS



GREGORY VIJAYENDRAN, SC
CHAIRMAN

Mr Vijayendran, SC is a partner in the Commercial Litigation Practice Group in Rajah & Tann Singapore LLP. He serves as President of The Law Society of Singapore and Vice President of the Singapore Academy of Law.

Mr Vijayendran, SC was the inaugural Pro Bono Ambassador of The Law Society in 2009. He has been actively involved over the years in community-based legal clinics, as facilitator and volunteer as well as representing indigent clients.

In community service, Mr Vijayendran, SC has had a longstanding relationship with various charities and VWOs in aid of children and the elderly. He served as founding member and Vice President of the Children's Cancer Foundation (then known as Working in Aid of Leukaemic Kids) from 1992 – 1995, as Chairman of Camp Rainbow in 1994 -1995 and from late 1996 to early 2015, as President of Club Rainbow (Singapore) (serving families of children with chronic and life-threatening illnesses). He has served on the Board of Agency for Integrated Care Ltd (focusing on social care and health care for the disabled and elderly), was a founding Director of the Singapore Cord Blood Bank, chairs Rainbow Across Borders (catalysing awareness of chronic and life threatening illnesses in Asia), and finally, serves as a Trustee of the National Youth Fund and the Rare Disease Fund and is Deputy President of the Tribunal of Maintenance of Parents. In 2020, Mr Vijayendran, SC was also appointed as board member of the National Council of Social Services.



KELVIN WONG
DEPUTY CHAIRMAN

Mr Wong is Co-Head of the Corporate & Commercial Department of Allen & Gledhill LLP, and co-heads the Energy, Infrastructure and Projects Practice.

He also serves as an independent director on the boards of AETOS Holdings and Singapore Anti-Narcotics Association.



DINESH SINGH DHILLON
TREASURER

Mr Dhillon is a Partner at Allen & Gledhill LLP. He is the Co-Head of the firm's International Arbitration practice and practises international arbitration and litigation. He is the President of The Singapore Institute of Arbitrators and Chair of the International Bar Association's Asia Pacific Newsletter.

He was also previously Honorary Treasurer of The Law Society of Singapore. Mr Dhillon has been a volunteer of Law Society Pro Bono Services' Criminal Legal Aid Scheme (CLAS), a non-profit initiative to provide legal assistance to needy defendants in criminal cases, and Ad Hoc Pro Bono Scheme since 2015.



BOARD OF DIRECTORS

ARFAT SELVAM



Mrs Arfat Selvam is a Managing Director of Duane Morris & Selvam LLP and Selvam LLC. She practices in the area of corporate law. Mrs Selvam was the President of The Law Society of Singapore in 2003. Before that she had served as Council and Exco Member of The Law Society of Singapore and as Chairman of its Inquiry Panel and Corporate Practice Committee. She was Chairman of the Law Society Pro Bono Management Committee for 10 years up to 2017.

In addition to being on the Board of Law Society Pro Bono Services, Mrs Selvam is currently a director of Jurong Health Fund Limited and Rahmatan Lil Alamin Foundation Ltd. In 2015, she was awarded the CC Tan Award for upholding the values of honesty, fair play and personal integrity by The Law Society of Singapore and was made Law Society Pro Bono Ambassador in 2017.

N SREENIVASAN, SC



Mr Sreenivasan, SC is the Managing Director and Managing Partner, Singapore at K&L Gates Straits Law LLC. He was previously a Council member, Exco member and Treasurer of The Law Society of Singapore. Mr Sreenivasan, SC has been actively involved in the pro bono activities of The Law Society for over 25 years and has served as the Chairman of the Law Awareness Committee of The Law Society and led various projects.

He was also a member of the Steering Committee of the Enhanced CLAS. He was Law Society Pro Bono Ambassador in 2010. Mr Sreenivasan currently serves as a member of the board of the Singapore Business Federation Foundation and is chairman of its programmes committee.

He was awarded the Public Service Medal in 2014.

TAN CHEOW HUNG



Mr Tan is a Director at Beacon Law Corporation. He has almost 2 decades of experience in private legal practice. The greater part of his experience has been in Dispute Resolution.

He has represented clients in a diverse range of civil and commercial disputes, including shareholders' and partnership disputes, employment disputes, defamation proceedings, construction disputes, banking disputes and tortious claims.

He was Law Society Pro Bono Ambassador in 2016.



BOARD OF DIRECTORS



ADRIAN TAN

Mr Tan is a partner at TSMP Law Corporation, a director of Maxwell Chambers Pte Ltd and the Honorary Legal Counsel for the Singapore Association of the Visually Handicapped.

Mr Tan was the former general counsel at CrimsonLogic, a Singapore government technology company that provides network services in the legal, healthcare and trade sectors. He has degrees in law as well as computer science and psychology.



PAUL SEAH

Mr Seah is a Senior Partner of Tan Kok Quan Partnership. Widely recognised as a leading practitioner by leading independent legal publications, Mr Seah has acted as lead counsel in some of Singapore's most important and high-profile litigation cases in recent years. Mr Seah also has a speciality in insolvency and restructuring work, having advised on numerous well-publicised insolvencies. In addition, Mr Seah writes on a wide variety of dispute resolution related topics and has contributed to important Singapore publications for litigators.

Outside of legal practice, Mr Seah is the chairperson of the Living Waters Methodist Church and a board member of Metropolitan YMCA Singapore. Mr Seah is a volunteer at Law Society Pro Bono Services' Community Legal Clinic where he dispenses free legal advice to the under-resourced on a regular basis.



THIO SHEN YI, SC

A founding member of TSMP Law Corporation and a leading figure in Singapore's legal community, Mr Thio, SC served as the 25th President of The Law Society of Singapore from 2015 to 2016. He was appointed Senior Counsel in 2008 and elected a Master Benchers of The Middle Temple in 2016. He specialises in corporate, commercial and financial litigation disputes.

Mr Thio, SC is often cited as a leading individual in Dispute Resolution in many top international legal publications for his work in dispute resolution, primarily as counsel, occasionally as arbitrator.



BOARD OF DIRECTORS



DEREK KANG

Mr Kang is the Managing Director of Cairnhill Law LLC. He is a dispute resolution lawyer with a focus on commercial and civil litigation, as well as criminal matters and has conducted and won trials and appeals at all levels of the Singapore judicial system.

Mr Kang represents and advises companies and individuals in a broad range of cases, including shareholders and directors' disputes, contractual and employment disputes and cases involving fraud.

He is currently the Chairman of the CLAS Committee and has also served on the Criminal Practice Committee of The Law Society since 2006.



SUNIL SUDHEESAN

Criminal lawyer Mr Sudheesan is the Head of Quahe Woo & Palmer LLC's Criminal Department. Mr Sudheesan's passion is criminal law. He is currently the President of the Association of Criminal Lawyers of Singapore. Mr Sudheesan is actively involved in pro bono work and attends regularly at various legal clinics. He is also a volunteer lawyer with CLAS.

For his efforts, Mr Sudheesan was awarded one of the two Subordinate Courts' Volunteer of the Year (Advocate and Solicitor category) awards in 2010.

Currently, Mr Sudheesan is one of 3 criminal lawyers assisting in the Enhanced Guidance for Plea Scheme in the State Courts. Mr Sudheesan sits on the CLAS Steering Committee and is the Vice-Chairperson of The Law Society's Small Law Firms Committee.

He was Law Society Pro Bono Ambassador in 2019.



MANAGEMENT



LIM TANGUY
CHIEF EXECUTIVE OFFICER

Mr Lim was a practising lawyer for 12 years before joining The Law Society of Singapore in 2007 to set up and run its Pro Bono Services Office. He served as The Law Society's Director of Pro Bono Services until his appointment to LSPBS in 2017 as its Chief Executive Officer.

Mr Lim is a passionate advocate for encouraging pro bono service by the legal profession and is a frequent speaker at regional pro bono conferences. A Tote Board scholar, Mr Lim has had more than a decade of non-profit leadership experience in working with public-private-people partnerships to enhance access to justice in Singapore.



GOPINATH PILLAI
DIRECTOR, CRIMINAL LEGAL AID SCHEME

Mr Pillai is the Director of the Criminal Legal Aid Scheme (CLAS) since 2015. He oversees the administration of CLAS, and the Ad Hoc Pro Bono Scheme (AHPBS). Whilst CLAS provides criminal defence representation those who are unable to afford defence counsel in non-capital offences, AHPBS is an initiative where people may be referred for assistance in situations where they are unable to obtain legal assistance anywhere else.

Mr Pillai supervises the CLAS Fellowship comprised of 3 - 4 lawyers, and the two CLAS Advocates hired in 2016. Mr Pillai also works with various other stakeholders in the office's collaboration, such as those involved in the migrant worker space. Prior to his joining the office, Mr Pillai was in private practice, and was an active CLAS volunteer since 1996, and also chaired the CLAS sub-committee from 2005 to 2012.



CLAUDINE TAN
ASSISTANT DIRECTOR, OUTREACH, COMMUNICATIONS, HR & ADMINISTRATION

Ms Tan joined The Law Society of Singapore in August 2015 to head Outreach and Communications in the then Pro Bono Services Office. Prior to that, Ms Tan had spent over 17 years in the education and hospitality industries. Since coming on board, she has been overseeing initiatives and programmes that (a) serve the community through the Community Legal Clinics, Law Awareness outreach programmes and Project Law Help initiatives that support community organisations (b) support volunteers (c) assist or collaborate on pro bono initiatives with other agencies and (d) fundraising.

Ms Tan also oversees Volunteer Management.



MANAGEMENT



GOH PENG LEONG
ASSISTANT DIRECTOR, FINANCE

Mr Goh joined LSPBS in January 2017. He is responsible for all Finance functions. Prior to joining LSPBS, he had more than 20 years of experience in finance across manufacturing, retail and hospitality industries. He had also several years of experience in managing supply chain, human resources, information technology as well as lead various projects in Business Processes Reengineering and Risk Management.

Mr Goh holds a Bachelor of Accountancy from Nanyang Technological University and is a Chartered Accountant, member of Institute of Singapore Chartered Accountants as well as Chartered Global Management Accountant from Chartered Institute of Management Accountants, United Kingdom.



CAI CHENGYING
ASSISTANT DIRECTOR, CEO'S OFFICE

Ms Cai joined LSPBS in February 2020 to handle LSPBS' legal, compliance and development matters. She is LSPBS' Data Protection Officer and oversees risk management for the organisation.

Prior to joining LSPBS, Ms Cai practised in the Litigation departments of 2 leading Singapore law firms and was seconded to CLAS to do full time criminal defence work as a pioneer CLAS Fellow in 2015.



BOARD COMMITTEES

Audit Committee

Chairperson

Arfat Selvam

Members

N Sreenivasan, SC

Paul Seah

Finance Committee

Chairperson

Dinesh Singh Dhillon

Members

Cyril Chua

Tan Cheow Hung

Usha Chandradas

Fundraising Committee

Chairperson

Thio Shen Yi, SC

Member

Adrian Tan

HR Committee

Gregory Vijayendran, SC

Kelvin Wong

IT Committee

Kelvin Wong

Paul Seah

Nominations Committee

Gregory Vijayendran, SC

Arfat Selvam



PROGRAMME COMMITTEES

CRIMINAL LEGAL AID SCHEME COMMITTEE

Chairperson and Board Representative

Derek Kang

Vice-Chairperson

Amogh Nallan Chakravarti

Members

Chenthil Kumar Kumarasingam
Cheong Jun Ming Mervyn
Chong Yi Mei (Zhang Yimei)
Chooi Jing Yen
David Nayar
Dennis Chua Soon Chai
Josephine Iezu Costan
Lau Wen Jin
Lim Pei Ling June
Lulla Ammar Khan
Sim Bing Wen
Siraj Shaik Aziz
Suresh s/o Damodara
Tan May Lian Felicia
Wong Shoou-Huang Jonathan

COMMUNITY LEGAL CLINICS COMMITTEE

Co-Chairpersons

Cyril Chua
Hany Soh Hui Bin

Vice-Chairpersons

Montague Choy Wing Kin
Yee May Kuen Peggy Sarah

Members

Amira Nabila Budiyano
Gavin Ng Ren Zhang*
Ho Mingjie Kevin
Katie Lee Shih Ying*
Kelly Toh*
Kok Yee Keong**
Lee Tai-Hwa**
Li Ping Annabelle*
Lim Lay See*
Loh Guo Wei Melvin**
Sean Francois La'Brooy
Steven Lam Kuet Keng
Tan Wei Ming Wayne
Wong Kum Fu Vincent

* 1 April - 31 December 2019

** 1 January - 31 March 2020



PROGRAMME COMMITTEES

LAW AWARENESS COMMITTEE

Chairperson

Josephus Tan Joon Liang

Vice-Chairperson

Elaine Ho Jia Ni

Members

Berlin Soh Su Ming
Boxall Lynette Maureen
Chew Lixian, Ashley*
Chiam Zhi Wen Nick**
Chua Sin Yen Jacqueline*
Fong Wei Li
Javern Sim Jun Yan*
Jeslyn Tan Po Nin*
June Lim Pei Ling
Kamalarajan Malaiyandi Chettiar
Kellyn Lee Miao Qian**
Koh Kia Jeng
Lee Chia Ming
Lee Wei Han Shaun**
Michelle Cheng Soo**
Rachel Tan Swee-Hua*
Sarita Misir
Siaw Kin Yeow
Suresh s/o Damodara
Toh Wei Yi
Wang Liansheng

PROJECT LAW HELP COMMITTEE

Chairperson

Yap Chin Choo Juliana

Vice-Chairperson

Tan Ming Kirk Richard

Members

Amarjit Kaur
Asiyah Binte Ahmad Arif**
Benjamin Foo Guo Zheng*
Boxall Lynette Maureen
Cai Tianjiao**
Chiam Zhi Wen Nick
Debbie Lee**
Gerald Tham Keng Yue
Helena Mildred Whalen-Bridge
Hugh Turnbull*
Lim Sui Yin Jeffrey
Lim You Yu Benson*
Lo Yan Ning Jennifer**
Marini Martin Vincent
Michelle Cheng Soo Yuen**
Nadia Ahmad Samdin*
Nicole Carmen Tan Yi (Chen Yi)
Nicole Chan Shu Ying*
Ong E-Wei Patrick*
Rhudilyn April Bumatay Raimundo*
Sarita Misir
Seet An Xiang Justin**
Tay Yew Choon**
Thenuga d/o Vijakumar*
Toh Jun Yong Alex
Usha Chandradas

* 1 April - 31 December 2019

** 1 January - 31 March 2020



PROGRAMME COMMITTEES

FAMILY JUSTICE SUPPORT SCHEME

Chairperson

June Lim

Board Representatives

Adrian Tan

Tan Cheow Hung

Members

Ada Chua

Anuradha Sharma

Dharma Jayaram

Jeanny Ng

Kanyakumari d/o Veerasamy

Kee Lay Lian*

Lai Ying Ling Jenny

Rebecca Vathanasin

Seet Pek Hian Harold

*17 October 2019 – 15 January 2020



GOVERNANCE



GOVERNANCE

We comply fully with the Code of Governance for Charities and Institutions of a Public Character. We are committed to upholding the highest standards of transparency and accountability and believe that adopting the best governance practices will increase our effectiveness and instill public confidence in what we do.

Please refer to the Charity Portal for our Governance Evaluation Checklist.

A. BOARD GOVERNANCE

LSPBS is governed by a Board of Directors (the Board). No Board member is paid any remuneration or fees for his services and no Board member is a staff of LSPBS.

Governing Instruments

The Constitution governs, amongst other matters, the following issues:

- *LSPBS' objects;*
- *the Board's composition;*
- *the appointment, vacation and removal process of Board members;*
- *the powers and duties of the Board; and*
- *the tenure of its office bearers.*

As part of providing appropriate induction to incoming Board members, LSPBS has in place Board Administration Guidelines which aim to orient and guide Board members by providing reference information on matters including board responsibilities and governance, the conduct of board meetings, strategic planning, programme management, financial management and internal controls and matters reserved for the Board's direction.

Board roles and composition

It is the responsibility of the Board to ensure that LSPBS complies with the Constitution and all relevant laws and regulations, as well as to make sure LSPBS is governed and managed responsibly and prudently to achieve organisational effectiveness, credibility and sustainability. The majority of the Board shall as far as practicable be lawyers with a practicing certificate issued under Section 25 of the Legal Profession Act (Cap. 161) in force. The Board endeavours to ensure there is an appropriate mix of core competencies and collective expertise to discharge its responsibilities.

Term limits

Board members are appointed for a term of two years and may be re-appointed at the expiration of the term. To ensure succession planning and steady renewal in the spirit of sustainability of LSPBS, the Board has a term limit of ten years.

No Board member shall serve as:

- *Chairman for a continuous period of more than 10 years at any one time.*
- *Treasurer for a continuous period of more than four years at any one time.*
- *Chairperson of a Committee for a continuous period of more than five years at any one time.*

Reappointment of the same person to the above positions can only be considered after a lapse of at least two years.



Board Committees

The Terms of Reference of our six (6) Board Committees are set out below.

(i) Audit

The Audit Committee facilitates the external and internal audit of LSPBS for the Board to obtain independent information about LSPBS' activities. Its responsibilities include:

- *To oversee the financial reporting and disclosure process, and monitor the choice of accounting policies and principles;*
- *To review the audit plans and reports of the external auditors and internal auditors, and considers the effectiveness of the actions taken by management on the auditors' recommendations;*
- *To conduct periodic internal checks on key processes to ensure compliance with the established procedures, and report to the Board on the findings and recommendations for improvements;*
- *To analyse and address the risks that are associated with the key processes;*
- *To oversee regulatory compliance and whistleblower guidelines;*
- *To report to the Board on any financial irregularities, concerns and opportunities; and*
- *To liaise with auditors on any significant matters arising.*

(ii) Finance

The Finance Committee provides financial oversight for LSPBS. Its responsibilities include:

- *To prepare LSPBS' budget for the Board's approval;*
- *To develop coherent financial policies for LSPBS including investment policies and guidelines for the Board's approval;*
- *To review the various functions and activities of LSPBS which impact the finances of LSPBS;*
- *To ensure that the appropriate internal controls and risk management strategies (both operational and financial risks) are in place;*
- *To ensure accountability to the Board, LSPBS and its stakeholders; and*
- *To present financial reports to the Board on a quarterly basis.*

(iii) Fundraising

The Fundraising Committee is responsible for overseeing LSPBS' overall fundraising and, in particular, the fundraising done by the Board. Its responsibilities include:

- *To work with staff to establish a fundraising plan that incorporates a series of appropriate vehicles, such as special events, direct mail, fundraising campaigns, etc;*
- *To work with fundraising staff in their efforts to raise money;*
- *To identify and solicit funds from external sources of support;*
- *To take the lead in certain types of outreach efforts, such as chairing a dinner/dance committee or hosting fundraising parties, etc;*
- *To be responsible for involvement of all Board members in fundraising; and*
- *To monitor fundraising efforts to ensure that the fundraising activities are transparent and ethical, that donors are acknowledged appropriately, and that fundraising efforts are cost-effective.*



(iv) Human Resource

The HR Committee provides oversight of the development and sound implementation of personnel policies and practices. Its responsibilities include:

- *Reviewing job descriptions;*
- *Establishing a system for setting the remuneration of staff;*
- *Establishing a volunteer management system;*
- *Establishing a fair and transparent performance review and appraisal system for staff;*
- *Reviewing staff salary and benefits package; and*
- *Guiding the development, review and authorisation of HR policies and procedures.*

(v) Nominations

The Nominations Committee is responsible for the general affairs of the Board. Its responsibilities include:

- *Reviewing the structure, size and composition of the Board and Board Committees annually to ensure that the Board has an appropriate balance of independent Board Members and to ensure an appropriate balance of expertise, skills, attributes and ability among the Board Members;*
- *Identifying potential Board Member candidates and exploring their interest and availability for Board service;*
- *Nominating individual(s) to be appointed as Board Members;*
- *Taking the lead in succession planning for the Board Chairman, directors and CEO;*
- *Nominating Board Members for election as Board officers;*
- *Designing and overseeing a process of Board orientation;*
- *Developing a transparent process for evaluating the performance of the Board, its Board Committees and directors;*
- *Reviewing training and professional development programmes for the Board's approval; and*
- *Identifying and nominating individuals to be appointed as Programme Committee Chairpersons.*

(vi) IT

The IT Committee reports to the Board on policies, acquisitions and matters related to LSPBS' IT assets, including:

- *Advising the Board on IT matters;*
- *Overseeing the procurement of IT systems and equipment; and*
- *Establishing appropriate policies on IT systems and use of software.*

The IT Committee reviews and monitors:

- *The on-going appropriateness and relevance of LSPBS' policy for the allocation of resources required to deliver both the short-term and long-term IT strategies;*
- *On-going appropriateness and relevance of LSPBS' information management and data governance framework and systems including those relating to compliance with the PDPA Regulations; and*
- *Any major IT projects requiring tender or which the Committee consider are important to LSPBS.*

The IT Committee shall approve:

- *Key performance indicators of IT services within the company; and*
- *IT policies, standards and procedures and any major changes in LSPBS' IT strategies, priorities and/or structures.*

The Committee shall seek to ensure, in conjunction with the Audit Committee, and with all other committees and the Board, as applicable, that information and technology risks are identified, assessed and managed in line with relevant frameworks and recommend actions.



Board Meetings

The Board meets at least once every four (4) months with a quorum of four (4) Board members. Executive management is invited to attend board meetings to present updates and provide recommendations, ex-officio, but do not vote or participate in Board decision-making.

The following table sets out the individual Board member's attendance at the meetings for FY2019/2020.

Board Member	Current Designation	Date of First Appointment (DDMMYYYY)	Occupation	Board Attendance
Gregory Vijayendran, SC	Chairman	04/01/2017	Partner, Rajah & Tann Singapore LLP	5 of 5
Kelvin Wong	Deputy Chairman	04/01/2017	Partner, Allen & Gledhill LLP	4 of 5
Dinesh Singh Dhillon	Treasurer	04/01/2017	Partner, Allen & Gledhill LLP	3 of 5
Arfat Selvam	Board Member	04/01/2017	Managing Director, Duane Morris & Selvam LLP	5 of 5
Derek Kang	Board Member	04/01/2017	Managing Director, Cairnhill Law LLC	4 of 5
N Sreenivasan, SC	Board Member	04/01/2017	Managing Director, K&L Gates Straits Law LLC	2 of 5
Paul Seah	Board Member	01/02/2019	Senior Partner, Tan Kok Quan Partnership	5 of 5
Sunil Sudheesan	Board Member	01/02/2020	Director, Quahe Woo & Palmer	1 of 1
Tan Cheow Hung	Board Member	04/01/2017	Director, Beacon Law Corporation	3 of 5
Tan Gim Hai Adrian	Board Member	04/01/2019	Partner, TSMP Law Corporation	1 of 5
Thio Shen Yi, SC	Board Member	04/01/2017	Joint Managing Partner, TSMP Law Corporation	3 of 5
Wong Hin Pkin Wendell (Huang QingJian Wendell)	Board Member	04/01/2017 – 13/01/2020	Director, Drew & Napier LLC	1 of 3

B. CONFLICT OF INTEREST

LSPBS has in place protocols and procedures to manage and avoid conflict of interest. Upon appointment, the CEO, Board members, employees and committee members sign a declaration form confirming that they have read and understood the conflict of interest policy of LSPBS and that they will make full disclosure of the interests, relationships and holdings that could potentially result in a conflict of interest.

They also confirm that they will notify the Board immediately when a conflict of interest situation arises. In addition, the CEO, Board members, employees and committee members sign a disclosure of interests statement each year.



C. STRATEGIC PLANNING

The Board periodically reviews and approves the vision and mission to ensure LSPBS stays relevant to its changing environment and needs. The Board also sets aside time to review and update the organisation's strategic roadmap.

D. PROGRAMME MANAGEMENT

LSPBS' Committee Administration Guidelines set out the procedures for the appointment of LSPBS programme committees, their work processes, and the respective responsibilities of committee members, committee chairpersons and committee secretariat representatives.

LSPBS ensures that its operations and programmes are directed towards achieving its objectives through the preparation of annual work plans and budgets and regularly updating on the progress and outcome of programmes to the Board.

The terms of reference of our five (5) Programme Committees are set out below.

(i) Criminal Legal Aid Scheme (CLAS)

The Terms of Reference of the CLAS Committee are:

- To co-ordinate and advise the Board on the administration of CLAS
- To hold dialogue sessions, seminars, talks and visits relevant for CLAS lawyers, volunteers and student interns on criminal law, practice and procedure;
- To publish relevant information to the public on criminal law and procedure;
- To organise fundraising activities on behalf of LSPBS; and
- To keep the Board apprised of all such activities.

(ii) Community Legal Clinics (CLC)

The Terms of Reference of the CLC Committee are:

- To ensure that the proposed expansion plans are implemented effectively, efficiently and according to the timeline;
- To provide guidance to the Secretariat and oversee the implementation process;
- To co-ordinate and advise the Board on the administration of the CLC network;
- To hold dialogue sessions, seminars, talks and visits relevant for volunteer lawyers and / or pupils on CLC processes, practice and procedure;
- To publish relevant information to the public on the CLC network and the services provided;
- To organise fundraising activities for CLC network on behalf of LSPBS; and
- To keep the Board apprised of all such activities.

(iii) Law Awareness

The Terms of Reference of the Law Awareness Committee are:

- To assist the Board in its purpose to facilitate the acquisition of legal knowledge by members of the public;
- To recommend and implement law awareness projects and programmes for the public's benefit;
- To undertake fundraising projects on behalf of LSPBS for law awareness programmes; and
- To apprise the Board of all such activities.



(iv) PROJECT LAW HELP (PLH)

The Terms of Reference of the PLH Committee are:

- *To make provision for a scheme by which legal practices and advocates and solicitors can provide pro bono non-litigation commercial legal advice to charities, non-profit organisations, social enterprises and voluntary welfare organisations;*
- *To facilitate, promote, support and encourage a sustainable commitment to pro bono work within the legal profession in Singapore; and*
- *To apprise the Board of all such activities.*

(v) FAMILY JUSTICE SUPPORT SCHEME (FJSS)

The Terms of Reference of the FJSS Committee are:

- *To co-ordinate and advise on policy matters, protocols and processes concerning FJSS;*
- *To liaise with stakeholders in the family justice system in relation to the administration of FJSS;*
- *Assist in mobilisation of volunteers and organising resources to support FJSS;*
- *Assist in promoting awareness of FJSS; and*
- *To apprise the Board of all such activities.*

E. HUMAN RESOURCE AND VOLUNTEER MANAGEMENT

LSPBS administers a Code of Conduct applicable to all Board members, employees and volunteers, which require them to act lawfully, honestly, ethically and in the best interests of LSPBS when performing their duties.

LSPBS also has a series of human resource policies and SOPs that cover areas such as remuneration, promotions, benefits, training and development, reimbursement of expenses, performance appraisal, disciplinary action and cessation of employment.

LSPBS is a learning organisation committed to helping employees grow in their careers. In addition to making learning opportunities available, LSPBS has a fair and objective performance management process linked to measurable and clearly defined targets with regular performance appraisals, supervision and feedback systems.

LSPBS has in place a Volunteer Management Policy to provide guidance to staff and volunteers on volunteer administration and management.

F. FINANCIAL MANAGEMENT AND INTERNAL CONTROLS

Operational controls

Financial management policies in place include policies on fixed and intangible asset management, procurement, the management of gifts, receipting, payment procedures and controls, and an approval matrix setting out delegation of approval authority and limits of approval. The annual accounts are audited by an external professional audit firm. LSPBS does not provide loans and donations to external parties.

Budget planning and monitoring

The Board approves an annual budget after considering, amongst other matters, the committee work plans and budgets for the respective Programme Committees' activities for the year. The Board also monitors regularly LSPBS' budget income and expenditure to ensure LSPBS operates efficiently and adheres strictly to financial policies.

Capital Asset Management

LSPBS has a fixed asset register to account for all its fixed assets. LSPBS safeguards the value of its assets by getting adequate insurance.



RESERVES MANAGEMENT

For long-term stability of the operations, it is the objective of LSPBS to achieve reserves that would be able to sustain operations for a one-year period in the event of a decline in donations. Pursuant to LSPBS' investment policy, reserves are placed in fixed deposits.

G. RISK MANAGEMENT

LSPBS maintains a risk register in the format set out in the Enterprise Risk Management Toolkit for Charities and IPCs, jointly produced by the Charity Council, KPMG and National University of Singapore Business School. The risk register is updated periodically and as and when acute risks arise. The Audit Committee has oversight of the risk register, which is presented to the Board at least once a year.

H. FUNDRAISING PRACTICES

Conduct of fundraising

LSPBS fundraises according to best practices and in compliance with the relevant laws and regulations. LSPBS does not engage third party fundraisers.

Accountability to donors

LSPBS has a Gift Policy in place to:

- *Guide enquiries on gifts to LSPBS and the administration of gifts;*
- *Identify circumstances under which the donor should seek independent advice;*
- *Ensure compliance with other relevant regulatory and compliance issues, including personal data protection and honoring requests for donor anonymity.*

LSPBS also has financial SOPs in place to ensure donations are properly accounted for and promptly deposited.

I. DISCLOSURE AND TRANSPARENCY

LSPBS is committed to the principles of accountability and transparency. In order to adhere to these principles, LSPBS regularly makes available information regarding our programmes, operations, audited financial statements and Board members through an annual report, website and social media pages.

In addition to the information disclosed above, LSPBS discloses the annual remuneration of 3 highest paid staff for transparency:

Salary Bands (in bands of SGD100,000)	Number of Staff
SGD100,000 – SGD199,999	2
SGD200,000 – SGD299,999	1

LSPBS does not have paid staff who are close members of the family of the CEO or Board members.

LSPBS has in place a Whistleblowing Policy that aims to deter wrongdoing and provide proper avenues for employees, volunteers, donors, beneficiaries and other stakeholders to raise concerns about suspected improprieties in good faith to the Audit Committee.

J. PUBLIC IMAGE

To ensure that LSPBS maintains an image consistent with its objectives, LSPBS has in place a Communications Policy which sets out policies on the release of information to media and on social media, the designation of spokespersons and the use of LSPBS' name and logos.

The background is a dark blue field filled with a pattern of binary code (0s and 1s). Overlaid on this are various financial and data-related graphics: a bar chart with an upward-trending line graph in the upper left; a bar chart with a line graph showing a 35% increase and a 5% decrease in the upper right; a network diagram with four nodes and connecting lines in the center, with large blue dollar signs (\$\$\$\$) interspersed; and several other line graphs and a pie chart in the lower half. A red heart icon with a white pulse line is positioned above the main title.

FINANCIAL HIGHLIGHTS



TREASURER'S REPORT

FY2019/2020 ended amid the COVID-19 pandemic across the world. However, we are grateful for the Government support through the Job Support Scheme (JSS) announced in February 2020. Under the JSS, the Government co-funds between 25% to 75% of the first \$4,600 of gross monthly wages paid to each local employee in a 10-month period. Despite the JSS, LSPBS still resulted in deficit of \$155,347 compared to FY2018/2019 surplus of \$739,033.

Below is the summary of our Income and Expenditure as well as Balance Sheet:

Income and Expenditure

The General Fund reported a surplus of \$264,558 for FY2019/2020, lower than surplus of \$554,148 for FY2018/2019. The Restricted Funds reported a deficit of \$419,905 for FY2019/2020 compared to a surplus of \$184,885 in FY2018/2019.

Income

Total income in FY2019/2020 decreased by 34% to \$3.50 million from \$5.34 million of FY2018/2019. One of the factors which contributed to the 34% decrease in income was the decrease in waivers by lawyers in honorarium and disbursement from \$945,500 to \$150,470. In addition, there was a decrease in grants received from the Ministry of Law from \$2,093,572 to \$1,575,655 due to lower CLAS cases assigned. Another decrease was due to the ending of the NCSS Care and Share grant - we received the final tranche of \$297,000 compared to \$595,000 received in FY 2018/2019.

Expenditure

Total expenditure in FY2019/2020 decreased by 20% to \$3.66 million from FY2018/2019 of \$4.6 million. The following are the main reasons for the decrease in total expenditure:

Committee activities and projects

There was a great reduction of expenses of \$1.05 million for FY2019/2020 from \$1.57 million to \$0.52 million mainly due to reduced CLAS cases assigned as well as waiver of honorarium and disbursement received in FY2018/2019. Another reason for the reduction was lower fundraising expenses due to postponement of fundraising event Just Laugh.

Administrative expenses

There was a minor increase of expenses of \$46,921 for FY2019/2020 from \$0.57 million to \$0.62 million mainly due to depreciation of right-of-use assets of \$123,704 as part of new FRS 116 on Leases. In addition, there was a write-off of property, plant and equipment of \$61,062 due to moving of office premises to State Courts.

Personnel costs

There was a minor increase of expenses of \$44,317 for FY2019/2020 from \$2.46 million to \$2.51 million mainly due to yearly salary adjustment.



TREASURER'S REPORT

Balance Sheet

The key highlights of the balance sheet as at 31 March 2020 are as follows:

- Non-current assets increased from \$0.29 million to \$0.80 million mainly due to recognition of right-of-use assets (\$0.52 million) as part of new FRS 116 on Leases;
- Current assets decreased from \$4.80 million to \$4.53 million mainly due to reduction of cash and cash equivalent of \$0.25 million for payment of new office renovation and change request on CLAS case management software.
- Liabilities increased from \$0.97 million to \$1.37 million mainly due to recognition of Lease liabilities of \$0.53 million as part of new FRS 116.

In conclusion, LSPBS continues to be vigilant in our expenditure, innovative to appeal for donations and applied for grants to stay sustainable in our financial health despite the difficult and challenging economic situation.

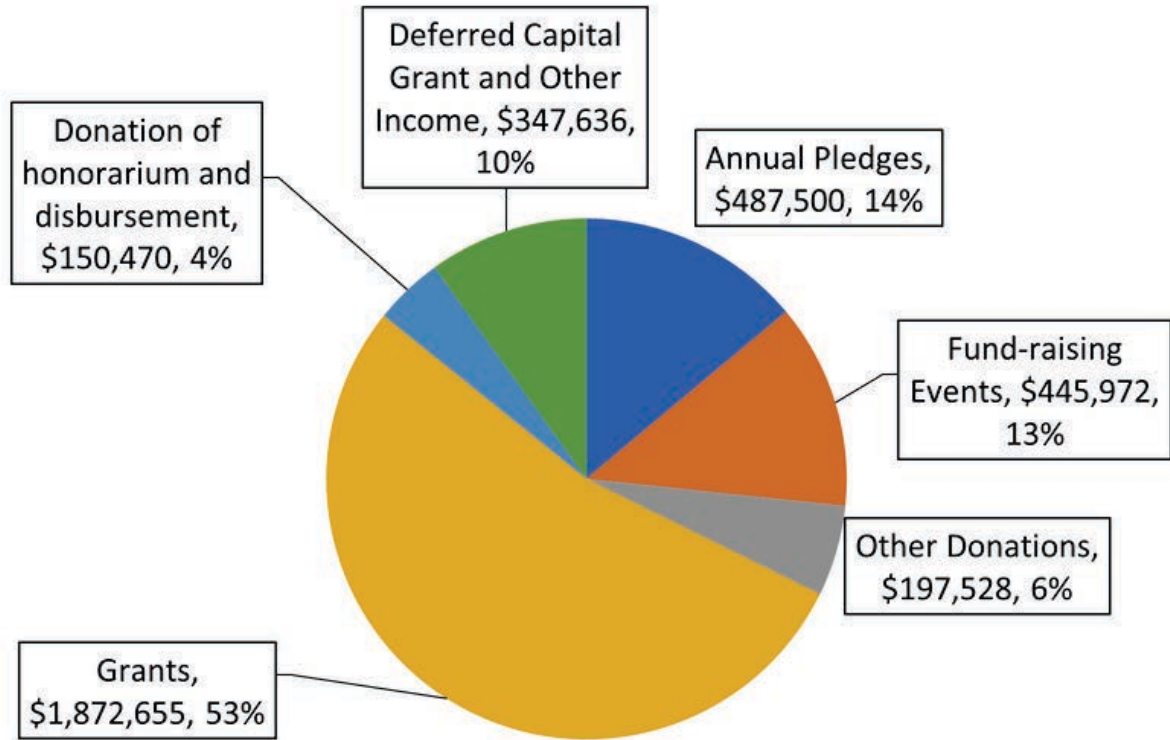
I take this opportunity to thank each member of LSPBS Finance Committee – Cheow Hung, Cyril and Usha, for their unwavering support, counsel and contributions as well as Board, Management and Finance staff in their cooperation and efforts in approving budget and controlling expenses.

Lastly, I want to thank Ministry of Law, NCSS, Tote Board as well as all donors and supporters of LSPBS. I look forward to your continuous support for LSPBS toward our vision and mission in allowing all to have access to justice in Singapore.

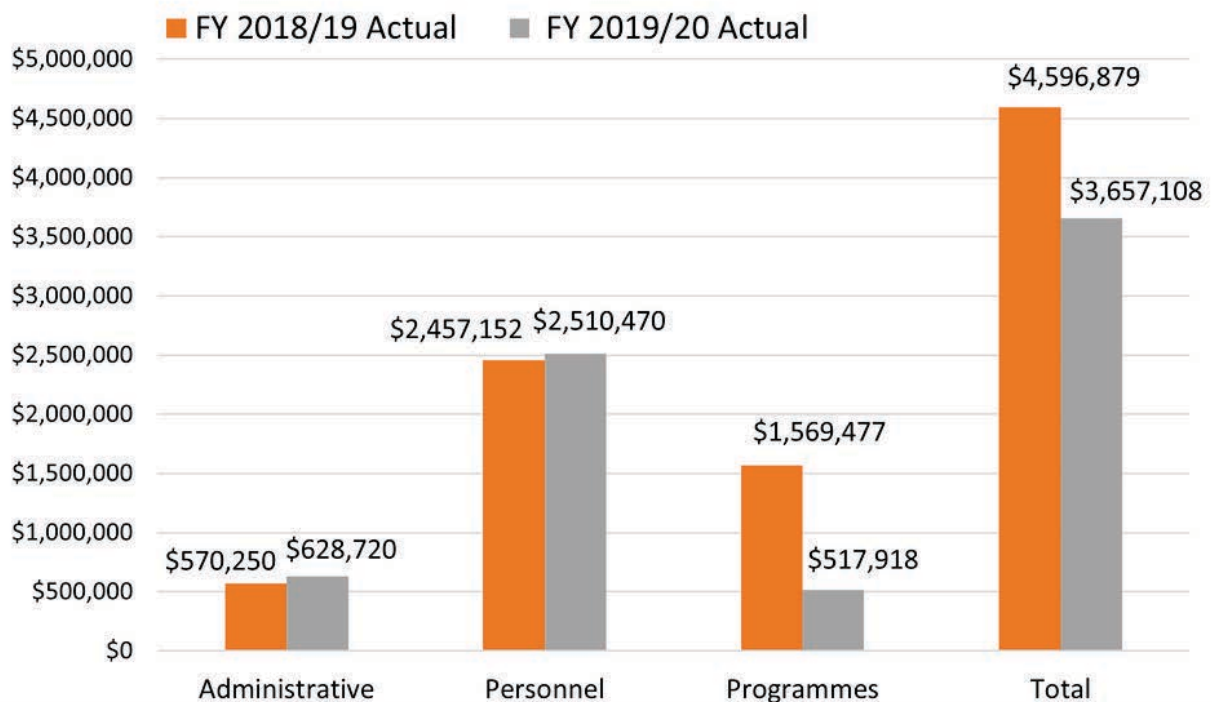
DINESH SINGH DHILLON

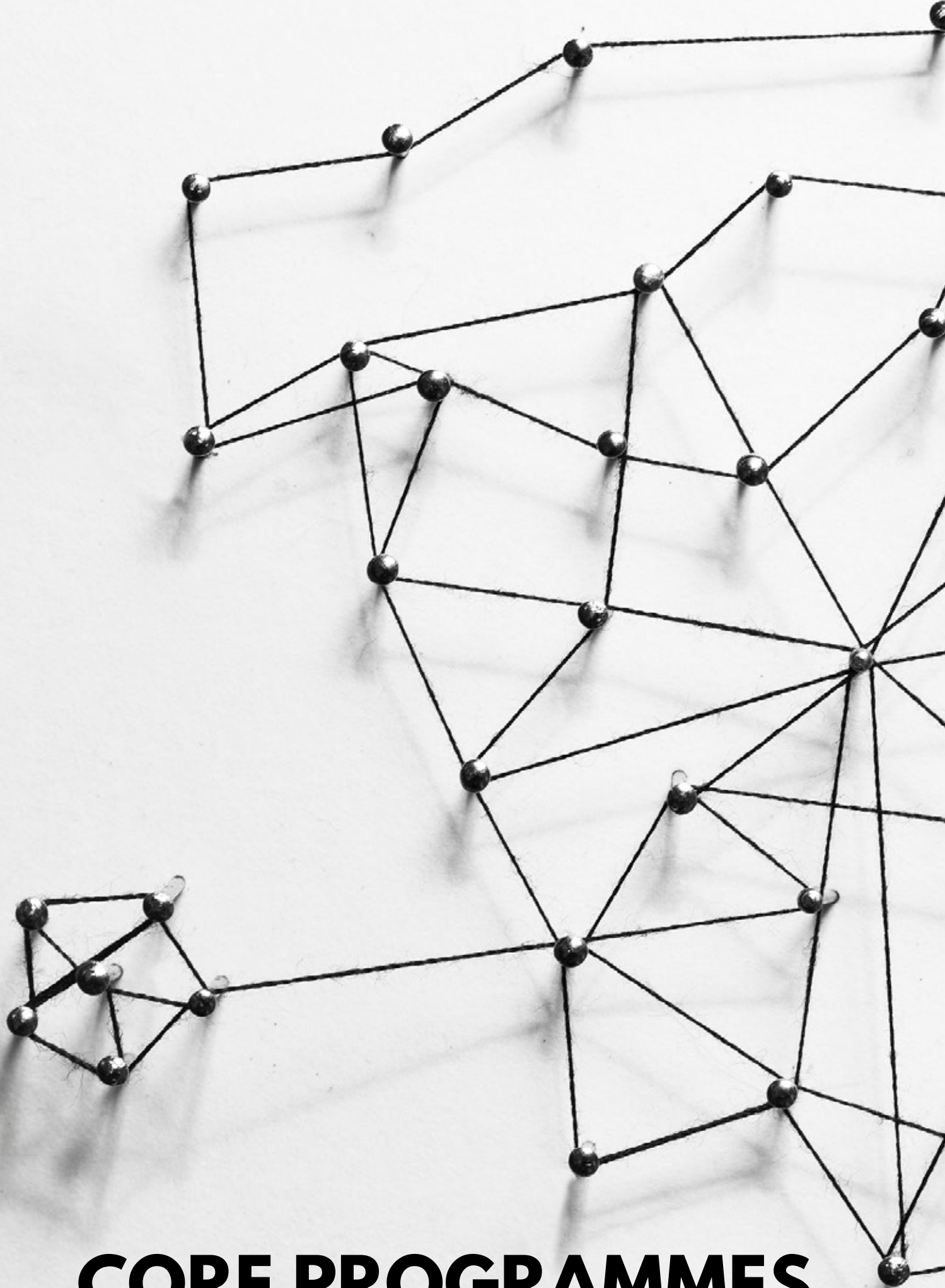


FY 2019/20 Income (\$3,501,761)



FY 2019/20 Expenses Compared with Last Year





CORE PROGRAMMES



LSPBS provides:

- (a) pro bono legal assistance for the most disadvantaged in the community as well as for organisations serving the needy;
- (b) support for lawyers undertaking pro bono work; and
- (c) support for other organisations engaged in access to justice initiatives.

Policies adopted by LSPBS during the financial year in pursuance of the Charity's objectives have included policies to:

- (a) facilitate the recruitment and mobilisation of volunteers for pro bono services through:
 - a range of pro bono volunteer opportunities catering to different interests, time commitments and legal/practice expertise; and
 - the transfer of skills, know-how and a positive pro bono spirit from senior to junior volunteers;
- (b) facilitate volunteer networking, the transfer and dissemination of information and ideas among volunteers and the organic development of pro bono initiatives to meet needs/gaps in the legal assistance framework; and
- (c) encourage law practices to support their lawyers to volunteer for pro bono work.

Programmes for individuals*

Law Awareness programmes reach out to members of the public to increase understanding of how the law applies in their daily lives. We do this through:

- *Free public legal education talks, webinars, seminars, exhibitions and information booklets;*
- *Collaborations such as our Law Works partnership with NTUC and our annual Law Awareness Weeks @CDC collaboration with the Community Development Councils and People's Association;*
- *Focused outreach such as our **Project Schools** programme which provides legal knowledge to students and Law Cares which seeks to raise legal awareness concerning end-of-life issues (wills, lasting power of attorney etc)*

CLC offers free basic legal advice to members of the public who are facing a legal issue on personal matters and do not have access to legal advice or representation. Needy applicants are also offered alternate legal clinic options through our partnership with the Community Justice Centre to provide specialised Civil Legal Clinics, Family Legal Clinics and daily on-site legal advice at the State Courts.

CLAS offers pro bono criminal defence representation for needy accused persons facing non-capital charges, regardless of nationality.

AHPBS offers legal representation for persons with exceptional circumstances who do not meet the criteria for existing legal aid schemes but nonetheless are in urgent need.

FJSS offers legal representation to litigants facing family law issues. Litigants who marginally fail Legal Aid Bureau's (LAB) means test, but are unable to afford lawyers at regular commercial rates are referred to FJSS Panel lawyers who agree to reduce their charges for pre-screened referrals. Foreign spouses with Singaporean children who satisfy LAB's means test, but do not qualify for aid due to their non-permanent resident status, are granted pro bono legal representation.

*Appendix A



Programmes for community organisations*

Recognising that charities, voluntary welfare organisations, non-profit organisations and social enterprises (collectively referred to as community organisations) are often run on limited resources and may have difficulty affording legal consultation and representation, we have legal assistance schemes for community organisations: the **Community Organisation Clinic (COC)**, **Project Law Help (PLH)** and the **Joint International Pro Bono Committee (JIPBC)**.

COC offers free basic legal advice on operational issues for community organisations in Singapore whose objectives meet community concerns or needs.

PLH assists community organisations doing community work in Singapore by matching eligible organisations with volunteer law practices that will provide pro bono non-litigation corporate legal assistance. Legal assistance rendered under PLH covers pro bono corporate transactional assistance in addition to legal advice.

JIPBC assists community organisations based in Singapore but doing community work overseas with pro bono non-litigation corporate legal assistance.

We also run free legal awareness talks for community organisations to (1) update their frontline staff/social service workers on laws which may assist their beneficiaries or (2) update management staff/board members on laws concerning the operation/governance of their organisations.

In addition, we provide legal information relevant to the set-up and running of community organisations through our online NPO guide information portal as well as our Legalese publication which can be downloaded from our website free of charge.

Programmes supporting our volunteers**

We have a number of programmes to support our volunteers including:

- *Capacity building and training talks for our volunteers to enhance their pro bono legal advice and representation work.*
- *AHPBS which assists practitioners and firms who wish to undertake pro bono work for needy persons on an ad hoc basis by screening and preparing a suitability report on the potential recipient of the pro bono assistance.*
- *Volunteer Initiative Support Scheme which assists practitioners undertaking their own pro bono initiatives with administrative support and volunteer coordination and mobilization.*
- *Social Service Agency referral service which helps to alleviate the burden often encountered by practitioners in searching for relevant assistance schemes to help dysfunctional pro bono clients. We provide guidance on relevant social service agencies/schemes and assist in making referrals to those agencies/schemes.*

*Appendix B

**Appendix C



Programmes to assist or collaborate on access to justice initiatives with other organisations*

We strive for synergy and an integrated approach in delivering access to justice initiatives.

We have developed systems and procedures for the running of pro bono programmes. Systems for programme administration, volunteer mobilisation and volunteer support materials are a valuable resource for other organisations seeking to start or develop their pro bono programmes.

We give ready access to our resources to organisations initiating or administering pro bono programmes. We assist agencies with volunteer recruitment by publicising pro bono opportunities with these agencies to our pool of volunteers and organise regular inter-agency networking sessions to share on new developments and needs within the pro bono landscape.

We work closely with law faculties, pro bono law centres and law student pro bono groups such as the NUS Pro Bono Group, SMU Outreach Club and the SUSS Pro Bono Student Group to provide meaningful pro bono volunteer opportunities for law students.

We have collaborated or are collaborating with a number of other organisations including the Agency for Integrated Care (AIC), Arts Resource Hub, Association of Corporate Counsel (ACC), Association of Women for Action and Research (AWARE), Centre for Domestic Employees (CDE), Centre for Non-Profit Leadership (CNPL), Community Development Councils (CDCs), Community Justice Centre (CJC), Family Justice Courts, (FJC), Foreign Domestic Worker Association for Social Support and Training (FAST), Ground Up Movements (GUM), HealthServe, Humanitarian Organisation for Migration Economics (HOME), Justice Without Borders (JWB), Migrant Workers' Centre (MWC), Ministry of Law, Ministry of Social and Family Development (MSF), National Arts Council (NAC), National Council of Social Service (NCSS), National Trade Union Congress (NTUC), National Volunteer & Philanthropy Centre (NVPC), People's Association (PA), Public Interest Law Network (PILnet), Singapore Academy of Law (SAL), Singapore Centre for Social Enterprise (raiSE), Singapore Corporate Counsel Association (SCCA), Singapore Institute of Legal Education (SILE), State Courts, Supreme Court, The Office of the Public Guardian (OPG), Transient Workers Count Too (TWC2) and Tripartite Alliance for Dispute Management (TADM) amongst others.

Key highlights

A SNAPSHOT OF OUR YEAR
FOR FY2019/20

APRIL 2019

MOU with People's Association (PA) to establish a common framework for Community Legal Clinics at Community Clubs and Residents' Committee Centres

Let's Talk Law radio series collaboration with 938, Mediacorp

MAY 2019

1st Volunteer Capacity Building Series (VolCapB Series) on **Project Legal Empowerment and Assistance for Foreign Spouses** (Project LEAF)

JUNE 2019

Advocates for the Arts collaboration with **Bay Beats**, Esplanade

Launch of **Community Impact Week** with Morgan Lewis Stamford LLC (MLS) on Community Legal Clinics in the CBD

1st **Social Service Capacity Building Series** (SSCapB Series) on Personal Data Protection Act during Community Impact Week with MLS

2nd **Volunteer Capacity Building Series** (VolCapB Series) on Employment

JULY 2019

Golden Years Legal Talks with NUS Faculty of Law and SMU School of Law

2nd SSCapB Series on Protection from Harassment with GlaxoSmithKline

Volunteer Night: *Balik Kampung*

LawWorks Legal Primer on Media Law

AUGUST 2019

Pro Bono Cohesion with NUS Pro Bono Group Faculty of Law

SEPTEMBER 2019

Law Awareness Weeks @CDC 2019 Launch and Webinar series

8th Asia Pro Bono Conference, Nepal

OCTOBER 2019

LawWorks Legal Primer on Are you a Disguised Employee?

NOVEMBER 2019

Local Organising Partner for PILNet Global Forum

Launch of CLAS Manual

2nd SSCapB Series on Interpreting Justice

JANUARY 2020

Law Bonanza with Ngee Ann Polytechnic School of Business & Accountancy

MARCH 2020

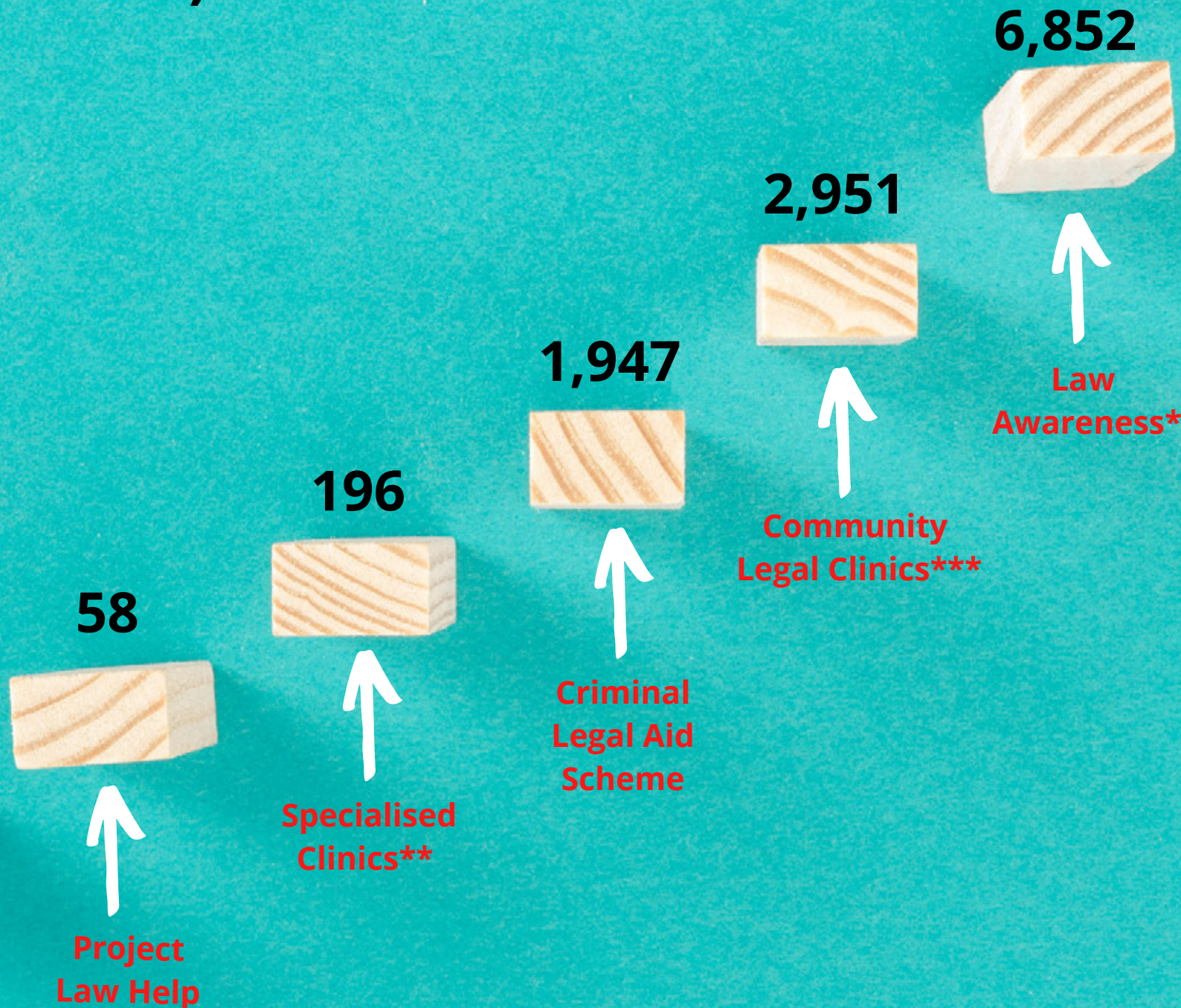
Webinar on Deputyship Duties with Office of The Public Guardian



OUR YEAR AT A GLANCE

1,694 Volunteers

12,004 lives touched*



*Across all programmes (Individuals & Organisations)

**MWC and FAST clinics

***Across all Legal Clinics supported by LSPBS (CLC, Family, Civil, and LawWorks)



COMMUNITY LEGAL CLINICS

*Legal clinic advice for the needy.
Committee Report, Cyril Chua and Hany Soh Hui Bin, Co-Chairpersons*

Formed in August 2014, the Community Legal Clinic Committee (CLC Committee) oversees the implementation of the Community Legal Clinics (CLCs).

Members of the CLC Committee comprise lawyers who currently are or have previously volunteered at CLCs, lawyers who are actively volunteering, as well as lawyers who are interested in increasing access-to-justice through Committee planning.

Growth and Expansion

Community Legal Pro Bono Services Network

Following the renewal (and expansion of scope) of the Memorandum of Understanding (MOU) between the Mayor's Committee and The Law Society of Singapore in September 2017, legal clinics continue to be held every night from Mondays to Thursdays (excluding the eve and public holidays) at the North West, South East, Central Singapore and South West Community Development Councils (CDCs). As at March 2020, more than 16,000 Singaporeans and PRs had benefited from this initiative seeking legal advice mainly on Family, Employment and Estate matters.

In furtherance of this successful partnership, the MOU was renewed in 2020.

MOU for Community Legal Clinics Network (Network Clinics)

A MOU between the People's Association and Law Society Pro Bono Services was signed in April 2019. With this, a common framework was established for Community Legal Clinics at the Community Clubs and Residents' Committee Centres to provide assistance with best practices for setting up legal clinics and continued support with the 15 existing ones. Network Clinics benefit from insurance coverage for their volunteer lawyers, best practices tips and guidelines, shared resources and access to a wide pool of volunteers.

The Committee continues to reach out to other clinics to inform them of the benefits of joining the network.

Specialised Legal Clinics

The Committee collaborates with specialised organisations to provide targeted advice to specific segments of the community that encounter legal issues. We will continue to support new initiatives where there is a real need that cannot be met by the existing network of clinics. Conversations are also ongoing with social service agencies assisting with human trafficking victims, those suffering from various addiction issues as well as the creative industries sector.

Impact of COVID-19

Due to the outbreak of the Covid-19 pandemic in early 2020, clinic operations had to be limited and adapted to comply with safe measurement measures so as to minimise risk of transmission.

From mid-March 2020, the total number of people at each clinic at any point in time was limited to 10 people, including applicants, staff, volunteer lawyers and students.

To avoid overcrowding, the clinic session was split into multiple time slots, and some sessions were conducted partially via video-conferencing. Applicants also had to attend the clinics solo unless there were special circumstances, e.g. mobility issues (wheelchair-bound), translator required etc.

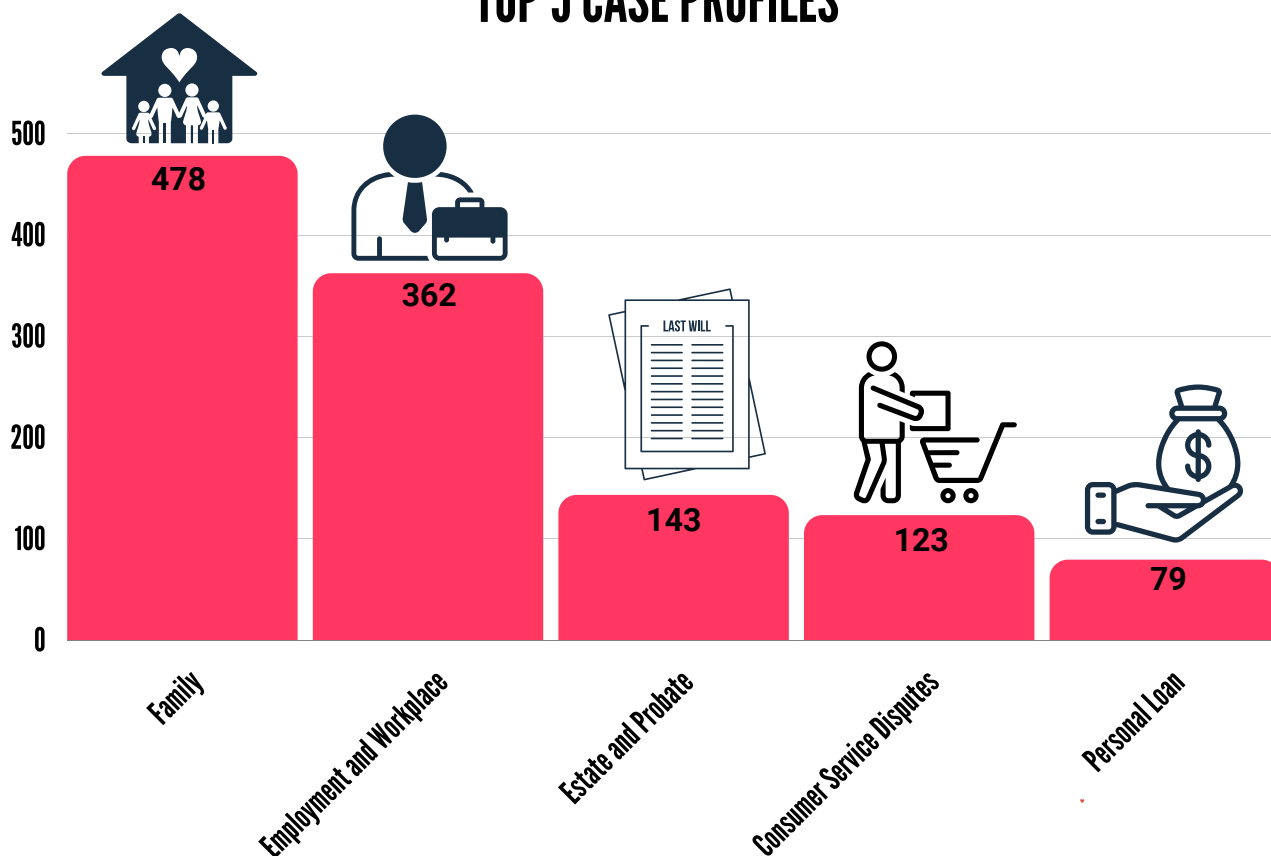
Clinic operations have continued via video-conferencing.



CLC STATISTICS



TOP 5 CASE PROFILES



LEGAL CLINICS



SPECIALISED CLINICS



APPLICANTS' FEEDBACK

"They are friendly. Explanation clear to understand."
(October 2019)

"The lawyer is extremely professional, caring and tremendously helpful."
(November 2019)

"Good and conducive place for these type of discussions."
(December 2019)

"Quite helpful and appreciate all the help given."
(December 2019)

"Thank you for this service open to public members."
(January 2020)

"Lawyer, very clear instruction and kind to me as well."
(February 2020)

"Very good assistance from the staff and advice from the lawyer."
(March 2020)

16 Anchor Firms

*Figures include referrals from TADM & AWARE
**MWC and FAST clinics



CRIMINAL LEGAL AID SCHEME

Providing pro bono criminal representation - for needy accused persons facing non-capital charges, regardless of nationality.

Committee Report, Derek Kang, Chairperson

The Criminal Legal Aid Scheme (CLAS), often termed the “Crown Jewel” of The Law Society’s access to justice initiatives, was established as a ground-up initiative in 1985 to aid impecunious accused persons, and was formally integrated into the Pro Bono Services Office (the predecessor of LSPBS) in September 2007.

CLAS was proudly supported by 217 volunteer lawyers, two dedicated CLAS Advocates and four CLAS Fellows. At the core of the office are the seven CLAS officers who deal with interviewing the applicants, assigning cases and a myriad of other duties.

CLAS Volunteers

In FY2019-20, 217 CLAS volunteer lawyers took up at least one case. Other volunteers include law undergraduates from the National University of Singapore, Singapore Management University, and various overseas universities, who volunteer their time to assist CLAS counsel with research.

CLAS Advocates

This year, CLAS Advocates Ng Shi Yang (Huang Shiyang) and Sadhana Devi d/o Daevnrd Rai continue to provide and perform a dedicated mentoring and leadership role to the CLAS Fellows (who are junior lawyers, seconded or hired on a one year stint to work full time on CLAS cases), and junior external CLAS volunteers. Incoming Fellows are on-boarded by a detailed presentation conducted by the Advocates and members of the CLAS Directorate on the objectives of the Fellowship allowing the incoming Fellows to quickly understand and appreciate more fully the role and function they occupy in the pro bono and criminal justice landscape.

From an operational perspective, the Advocates serve to smoothen the transition between the batches of Fellows. In particular, they provide supervision for on-going matters that the out-going Fellows are unable to complete before the end of their Fellowship tenure.

In addition, the Advocates provide training to the Fellows on how interviews for merits testing ought to be conducted. Following this, Fellows then commenced conducting their interviews independently (which were initially supervised) in early March.

CLAS Criminal Law Training Programme

CLAS launched its run of the Criminal Law Training Program on April 2019. The Programme comprised 23 modules on various criminal law topics delivered by senior practitioners, academics, experts, and psychiatrists and included lessons at varying levels of complexity to cater to practitioners at all levels of seniority, with the added purpose of substantially progressing a junior practitioner’s competence in criminal practice at an accelerated rate.

With the commencement of the CPD requirements for those in the Senior category, the Training Programme saw the participation of more senior members of the Bar which often led to insightful sharing of experiences during the question and answer sessions.



ADVOCATES & FELLOWS



CLAS ADVOCATES 2019/2020

Ng Shi Yang

Mr Ng graduated with a Bachelor of Laws (Hons) from the University of Birmingham in 2011. He trained at Rajah & Tann LLP and joined WongPartnership LLP upon admission to the Singapore Bar.

Mr Ng's disputes practice spanned commercial, medical negligence, insolvency matters, with particular interest in white-collared criminal and investigatory matters. Mr Ng was seconded to the pioneer batch of the CLAS Fellowship. He re-joined the then Pro Bono Services Office in December 2016 as a CLAS Advocate.

Sadhana Rai

Ms Rai was called to the bar in 2013 after she graduated with a Bachelor of Laws (Hons) and a Bachelor of Social Sciences from the National University of Singapore. She then started her legal career at Drew & Napier LLC under Mr Davinder Singh, SC. In June 2015, Ms Rai joined the inaugural batch of the CLAS Fellowship as the sixth CLAS Fellow. She continued to work as a CLAS Fellow in 2016. In December 2016, Ms Rai was offered the newly minted role of CLAS Advocate. In her five years at CLAS, Ms Rai has appeared before both the Supreme Court and the State Courts and has secured acquittals, and succeeded on appeals.

CLAS FELLOWSHIP 2019/2020

Pramnath Vijayakumar

Mr Vijayakumar previously handled civil, commercial and criminal litigation matters in private practice. However, he found criminal law to enthral him the most. He subsequently joined the CLAS Fellowship in early 2019 and the practice of criminal law continues to intrigue Mr Vijayakumar and he considers it to be one of the most meaningful areas of the law that one could practice.

Vigneesh Nainar

Mr Nainar graduated from the University of Manchester in 2014 and was called to the Singapore Bar in August 2016. Prior to joining CLAS in January 2020, Mr Nainar gained experience in the practice of criminal, family and civil litigation.

Goh Qian Hui

Ms Goh was an active volunteer for the underprivileged in Singapore and in the University of Nottingham's Pro Bono Society. Post-graduation, she was called to the Singapore Bar in 2019 and joined the CLAS Fellowship in 2020, pursuing her interest in social services through her legal training.

Shaik Siraj (Term ended December 2019)

Mr Siraj graduated with a Bachelor of Laws (Hons) from Singapore Management University (SMU) in 2015 and was called to the Bar in 2016 after the completion of his training contract at Straits Law Practice LLC where he assisted with various civil and criminal matters.

Shaneet Rai (Term ended December 2019)

Mr Rai was called to the Bar in April 2016, after earning his Juris Doctor at SMU. Prior to law school, he majored in Political Science at NUS. Mr Rai was previously an associate at Trident Law Corporation. Working predominantly on criminal matters, he was involved in a wide array of cases ranging from shop-theft to capital offences.

Marjorie Kong (Term ended in December 2019)

Ms Kong graduated with a Bachelor of Laws (Hons) from the University of Nottingham in 2015. She was with the firm of Timothy Ng LLC from 2015 to 2017 first as a trainee and then an associate. She assisted in a spectrum of contentious matters, including building and construction-related disputes, contractual disputes, and negligence suits; as well as a few criminal matters. Ms Kong re-joined LSPBS in January 2020 to provide advisory, administrative and secretariat support for access to justice programme committees and schemes.

ADVOCATES & FELLOWS



CLAS FELLOWSHIP 2019

*Standing (left to right):
Pramnath Vijayakumar, Marjorie Kong, Shaneet Rai
and Siraj Shaik*

*Sitting (left to right):
Sadhana Rai and Ng Shi Yang*

CLAS FELLOWSHIP 2020

*Standing (left to right):
Vigneesh Nainar, Pramnath Vijayakumar
and Goh Qianhui*

*Sitting (left to right):
Sadhana Rai and Ng Shi Yang*





CLAS STATISTICS



2 Advocates
4 Fellows*
3 Fellows**



217 Volunteer Lawyers
16 MOU Firms



1,947 applicants received advice,
of which 930 were granted aid in
the form of representation



*Term ended in December 2019 for 3 Fellows
**Term started in January 2020 for 2 Fellows



CLAS TRAINING 2019





LAW AWARENESS

*Empowering everyday people with legal awareness.
Committee Report, Josephus Tan, Chairperson*

Law Awareness Weeks @CDC 2019

Law Awareness Weeks @CDC (LAW@CDC), an annual nationwide effort to promote legal awareness and understanding of the law in the community, is a collaboration between LSPBS and the five Community Development Councils (CDCs), supported by the People's Association (PA). In 2017, we welcomed the NUS Centre for Pro Bono and Clinical Legal Education, the SMU Pro Bono Centre and the SUSS School of Law as partners in this outreach.

LAW@CDC 2019 **"Helping You Help Others"** was launched on Wednesday, 4 September 2019 at the Keat Hong Community Club Auditorium by Mr Edwin Tong, SC, Minister of Law and Health, the Mayors of the 5 CDCs and LSPBS Board Member, Mr N Sreenivasan, SC.

The campaign featured legal talks complemented by webinars for taboo topics such as Debt Management and Gambling, Divorce and You, as well as Good Samaritan, a collaboration with the Singapore Heart Foundation. The online webinars offered participants anonymity and privacy, thus enabling them to take down notes at their convenience and to ask questions without facing concerns about being identified. Feedback shows that this was greatly welcomed by participants.

Law Works

Law Works is an ongoing partnership between LSPBS and NTUC which aims to educate union members and workers on their legal rights, through Legal Primers, particularly with respect to employment issues. In addition, legal clinics are held monthly where applicants can seek advice on a wide range of personal issues.

Advocates for the Arts

Following the launch of Advocates for the Arts (AFA) in 2018, LSPBS has been actively collaborating with various partners such as National Arts Council, Arts Resource Hub, and the Esplanade, amongst others, to organise legal awareness talks for the creative industry. The legal talks, which were often well-received, provided freelancers with useful and practical legal knowledge to guide and/or risk manage their activities and protect their creative output.

Volunteer Capacity Building Series (VolCapB Series) and Social Service Capacity Building Series (SSCapB Series)

LSPBS is strongly committed to supporting our volunteers and the social service sector with training to enhance their pro bono experience. This year, we organised various seminars and workshops to update our volunteers and the respective sectors on the latest legal developments, and to develop relevant skills to empower them to bring their pro bono services to the next level.

Project Schools

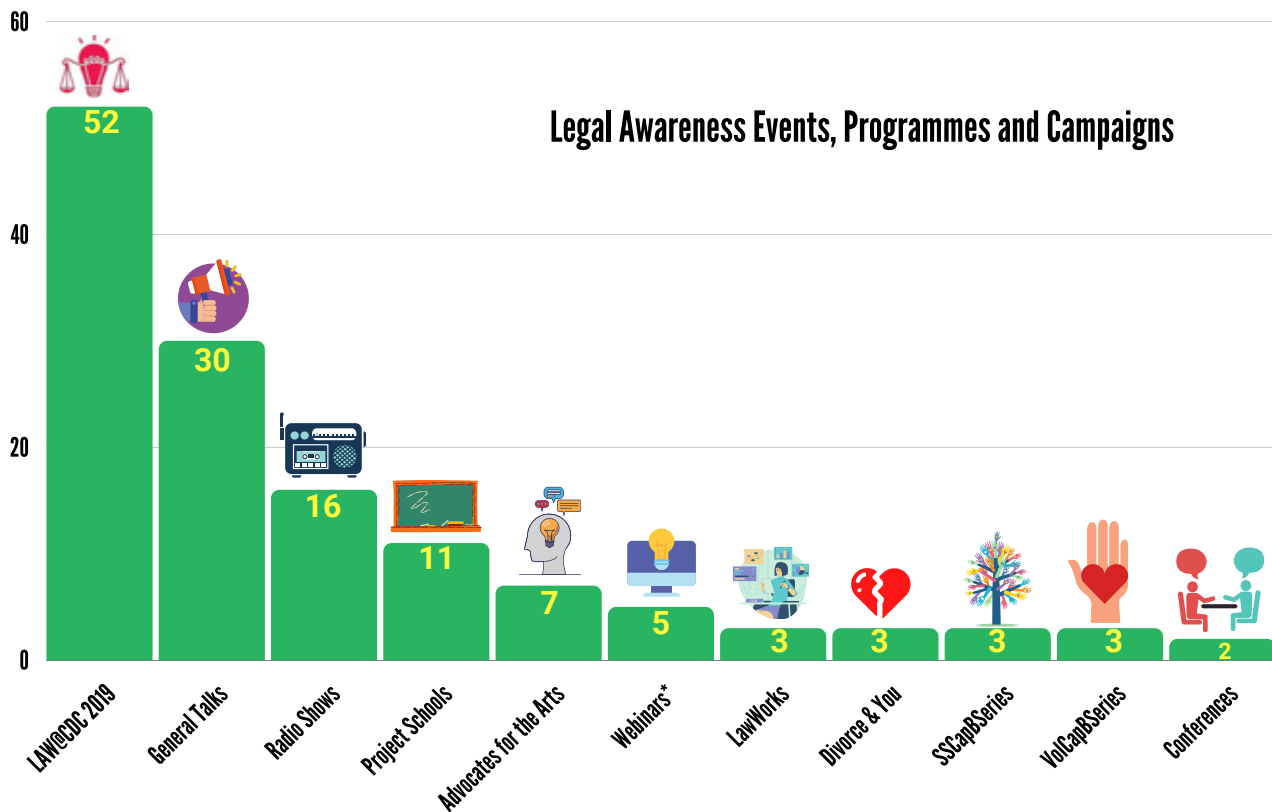
Project Schools was launched in July 2012 with the objective of promoting a greater level of civic mindedness amongst youth and enabling them to better protect themselves from the consequence of crime. With cybercrimes and cyber-bullying on the rise amongst this digitally savvy generation, the importance and relevance of Project Schools cannot be overstated. The close collaboration between school teachers and volunteer lawyers has enabled the success of Project Schools. LSPBS will continue to work towards expanding the reach of Project Schools.

Media Outreach

This year, with the support of our PR agency Asia PR Werkz, LSPBS secured 15 live radio spots with 938FM, Media Corp. Our volunteer lawyers spoke with host Ms Susan Ng on various topics such as End-of-Life Matters, Employment and Freelancing, Consumer Protection, Family Matters (Matrimonial) and many more. The close collaboration with the media has enabled us to further our law awareness outreach to the community.



LAW AWARENESS OUTREACH



6,852

PEOPLE REACHED THROUGH LEGAL AWARENESS TALKS ISLANDWIDE



"Am thankful and appreciative of this Law Works partnership between NTUC & LSPBS. It has brought access and assistance to many workers/union members who needed advice and added awareness of their legal rights, recourses and remedies when they encounter various legal issues in and outside the workplace."

**Patrick Tay, Asst Secretary-General
National Trade Union Congress**

"This is the third time that we are signing the MOU with Law Society Pro bono Office (LSPBS). On behalf of the five CDCs, thank you for your strong partnership and support. This collaboration has helped the community become more aware of their legal rights. The community legal clinics have also given greater access and assistance to many residents who have needed help."

**Lim Kar Yee, Senior Director
People's Association**



LEGAL TALKS



Project Schools

Cyber Offences

CHIJ St Theresa's Convent 16 May 2019
School of the Arts (SOTA) 16 October 2019

Domestic Violence

CHIJ St Theresa's Convent 17 October 2019
SOTA 17 October 2019

Know the Law

SOTA 11 October 2019

Law and Pro Bono

Jurong Pioneer Junior College 17 July 2019

Substance Abuse

CHIJ St Theresa's Convent 23 October 2019
SOTA 14 October 2019

Sexual Offences

SOTA 21 October 2019



Advocates for the Arts

'F' Word

Professional Photographers Association
10 May 2019

Contracts and Intellectual Property

LaSalle College of the Arts, 8 November 2019
Bay Beats, Esplanade, 16 June 2019

Intellectual Property and Copyright

LaSalle College of the Arts, 24 September 2019

Freelancing in the Creative Industry

Arts Resource Hub (ARH), National Arts Council
20 November 2019

Contracts and Dispute Resolution

ARH
13 December 2019

Navigating Contracts

ARH
11 March 2020



LawWorks (NTUC)

Legal Primer: Media Law

31 July 2019

Legal Primer: Are you a Disguised Employee?

31 October 2019

Legal Primer: What are your Rights as a Freelancer?

27 February 2020



Divorce and You

24 May 2019

19 July 2019

27 September 2019



SSCapBseries

Personal Data Protection Act

Community Impact Week
Morgan Lewis Stamford LLC
14 June 2019

Protection from Harassment

GlaxoSmithKline, 11 July 2019

Interpreting Justice

7 November 2019



VolCapBseries

Project Legal Empowerment and Assistance for Foreign Spouses

25 May 2019

Employment

28 June 2019

Women in Litigation

13 September 2019



Conferences

2019 Asia Pro Bono Conference, Nepal

11 - 15 September 2019

2019 Public Interest Law Network (PILnet)

Global Forum, Singapore
11 - 13 November 2019



LEGAL TALKS



RADIO SHOWS (938FM)

Advance Legal Planning

3 April 2019

Employment

10 April 2019

Consumer Protection

17 April 2019

Family Law

24 April 2019

Debt Management

22 May 2019

Accident and Personal Injury

29 May 2019

Consumer Protection

15 June 2019

Personal Data Protection Act

29 June 2019

Accident and Personal Injuries

13 July 2019

Product Purchase

29 July 2019

Personal Data Protection Act

1 August 2019

Online Shopping

13 August 2019

Overseas Travel

14 August 2019

Harassment

28 August 2019

Beauty Packages

3 September 2019

Property Purchases

9 September 2019



WEBINARS

LAW@CDC 2019

Debt Management & Gambling

26 September 2020

Debt Management & Gambling (Mandarin)

3 October 2019

Divorce & You

24 October 2019

Good Samaritan

22 November 2019

The Office of the Public Guardian

Deputyship Duties

23 March 2020



LEGAL TALKS

LAW@CDC (September - October 2019)

Advance Legal Planning

Hougang Sheng Hong Family Service Centre
Hougang Zone 3 RN
Jurong East View RC
Jurong Spring Zone E RC
People's Association Staff Club
South East Community Development Council (x2)
Tampines Changkat Community Club
Telok Blangah Parcview RN
Tembusu Senior Activity Centre
Toa Payoh Central CC
Toa Payoh East Community Club
Whampoa McNair RC

Community Neighbour and Disputes

Bukit Batok East Zone 1 RC
Fengshan CC WEC
Hougang Sheng Hong Family Service Centre
Hwi Yoh Ville RC
Jalan Besar Boon Keng RC
Lakeside Grove NC
Lions Befrienders Ghim Moh Senior Activity Centre
Naval Base Primary School
South East Community Development Council (x3)
Taman Jurong CC
Tembusu Senior Activity Centre
Unity Secondary School
Whampoa CC C2E

Consumer Protection

Admiralty Primary School
Eunos CC
Fuchun CC
Hougang Sheng Hong Family Service Centre
Hwi Yoh Ville RC
Jurong Spring Zone E RC
Kg Chai Chee CC (Heartbeat at Bedok)
Tampines Changkat Community Club

Employment

Kg Chai Chee CC (Heartbeat at Bedok)

Family Law (Divorce & You)

Fengshan CC WEC (x2)
Whampoa McNair RC

Personal Debt

Lions Befrienders Ghim Moh Senior Activity Centre

Protection from Harassment (POHA)

Chinese Development Assistance Council (x3)
Hwi Yoh Ville RC
Whampoa CC C2E

Syariah Law

Chinese Development Assistance Council (x3)
Hwi Yoh Ville RC
Whampoa CC C2E



LEGAL TALKS



GENERAL TALKS (FY2019/2020)

Deputyship and Wills

APSN Delta School
Asian Women Welfare Association (x2)
Cerebral Palsy Alliance Singapore School (x2)
Eden School
Movement for the Intellectually Disabled (x2)
Rainbow Centre
St Andrew's Autism Centre

Appropriate Adult Scheme and Vulnerable Adults

Association on People with Special Needs
Department of Psychology, NUS

Advance Planning

Caregiver Alliance & Special Needs Trust Care
Lions Befrienders (Golden Years with NUS & SMU x3)

Healthcare Law and Medical Ethics

School of Health Sciences, Ngee Ann Polytechnic (x2)

Artificial Intelligence and Law

School of Business & Accountancy, Ngee Ann Polytechnic

Working as a teenager in Singapore

School of Business & Accountancy, Ngee Ann Polytechnic

Youth Offenders

School of Business & Accountancy, Ngee Ann Polytechnic

Criminal Law

T-Project
School of Business & Accountancy, Ngee Ann Polytechnic

Family Law

T-Project
Rivervale RC

Protection from Harassment

Samaritans of Singapore

Community Neighbour Disputes Resolution

Rivervale Horizon

Fundraising and Governance

NCSS

Non-Profit Legal Structures

CNPL
GUM, NVPC

Effective Asset Management in Non-Profit Organisations

CNPL

Personal Data Protection Act

GUM, NVPC

Others

Legal Roundtable, Agency for Integrated Care (x2)
Pro Bono Roundtable (x2)
NUS Pro Bono Cohesion 2019
MOU signing event with PA



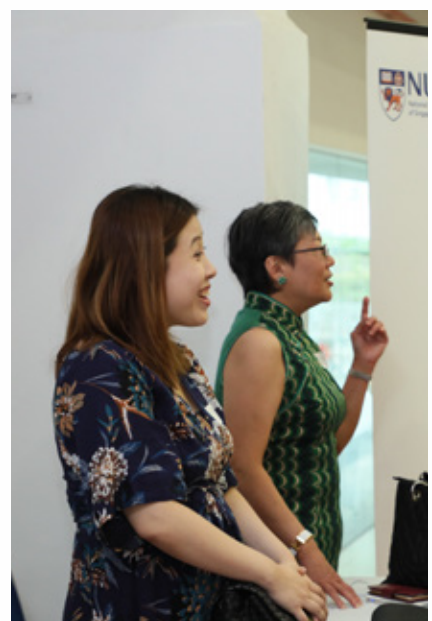
LAW@CDC 2019

KEAT HONG COMMUNITY CLUB



LAW@CDC 2019







PROJECT LAW HELP

*Building capacity in the non-profit, charitable, and social enterprise sector.
Volunteer firms share corporate advice, so community organisations can flourish.
Committee Report, Juliana Yap, Chairperson*

The Project Law Help Committee (PLH Committee) serves Community Organisations (charities, non-profit organisations, social enterprises and social service agencies previously known as voluntary welfare organisations). We facilitate the provision of non-litigation commercial legal advice and transactional assistance to Community Organisations with the aim of supporting a sustainable commitment to pro bono work within the legal profession in Singapore.

There are 2 main schemes under which volunteer lawyers provide pro bono corporate advice and assistance: (a) Community Organisation Clinics (COC) and (b) Project Law Help (PLH).

Community Organisation Clinics (COC)

The COC is a 45-minute consultation session during which a volunteer lawyer provides free basic legal advice to a Community Organisation. COCs are useful for Community Organisations that are exploring legal issues for the first time – for example, how to set up a non-profit organisation, how to register as a charity etc. The COC provides Community Organisations with more clarity and guidance on the next steps they should take.

Project Law Help (PLH)

Under PLH, Community Organisations which qualify for assistance are matched with volunteer law firms that are willing to provide pro bono legal representation on matters, such as drafting and reviewing contracts and policies, advising on compliance with charities governance issues, personal data protection laws, employment and intellectual property laws, and other legal areas. Upon successful matching, the assigned volunteer law firm will work directly with the Community Organisation.

The PLH Committee also keeps track of the various requirements and initiatives by the Charity Council. As the Charity Council promotes good governance standards and best practices, the PLH Committee strives to align its approach/position accordingly. This ensures that LSPBS is attuned to the latest developments in the charity sector and continues to effectively support Community Organisations.

The PLH Committee engages in capacity building for Community Organisations by regularly collaborating with various partner organisations in seminars and outreach events. Together with MCCY as part of their Shared Services Initiative for Charities, legal clinics were conducted at the Temasek Shophouse every last Friday of the month from January 2020 (currently suspended due to Covid-19).

Other partners include the National Council of Social Service (NCSS), the Centre for Non-Profit Leadership (CNPL) and Ground Up Movements (GUM) under National Volunteer and Philanthropy Centre (NVPC), Agency for Integrated Care (AIC), Singapore Centre for Social Enterprise (raiSE), amongst others.



PLH STATISTICS



43 Applications
27 Successful Matches



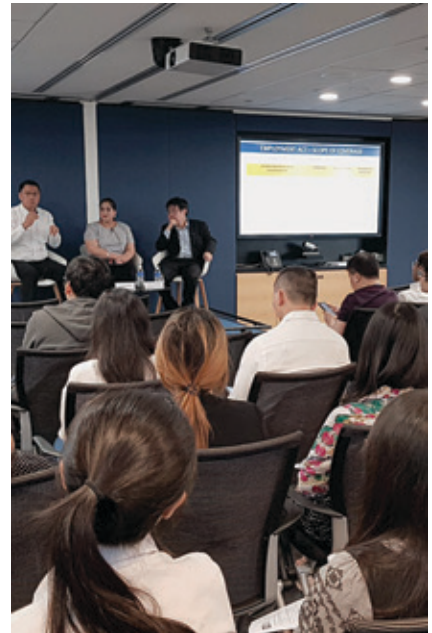
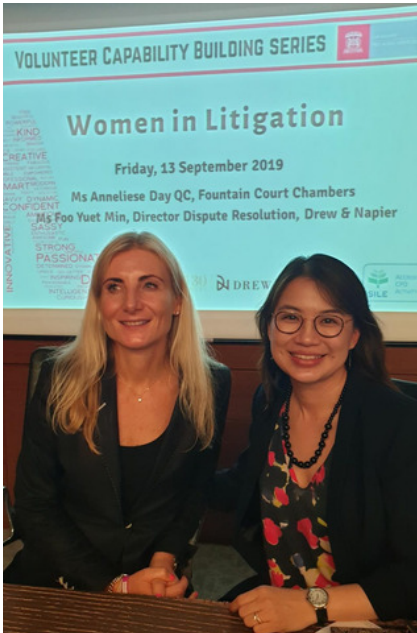
15 Applications
7 Successful Matches



"The NVPC Groundup community has gained much from the Law Society Pro Bono Services partnership. The knowledge and insights shared has helped keep our communities updated and relevant."

Groundup Partnership Team
National Volunteer & Philanthropy Centre

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FAMILY JUSTICE SUPPORT SCHEME

TBA

Committee Report, June Lim, Chairperson

In the Opening of the Legal Year 2018, The Honourable the Chief Justice Sundaresh Menon shared:

"... I have asked the FJC to work with The Law Society to explore the possibility of launching a Family Law Assistance Scheme. Broadly, the idea is to develop a low bono model inspired by the tremendous success of the Criminal Legal Aid Scheme. If this comes to fruition, it will increase access to legal services for those within the "sandwich class" who get embroiled in family disputes. The underlying thinking is that if properly trained and committed practitioners bring their wisdom and counsel to bear on these disputes, this too should help reduce acrimony in the proceedings."

Following this, from 2018 to 2019, LSPBS engaged the relevant stakeholders including the Family Justice Courts, The Law Society's Family Law Practice Committee, Ministry of Law, Legal Aid Bureau (LAB), Community Legal Services Group, Community Mediation Centre and Community Justice Centre, to consolidate feedback and determine the next steps for Family Justice Support Services (FJSS).

A townhall was conducted to engage family law practitioners, and in a questionnaire circulated in August to September 2018 to the family bar, more than 80% of the respondents were in favour of a low bono clearinghouse model to assist needy family court litigants.

After the relevant feedback was gathered, The Law Society Council affirmed its blessings for FJSS to proceed and for LSPBS to administer the scheme. The FJSS Committee was appointed on 17 October 2019 and the Operations, Eligibility and QC sub-committees were formed to set out the parameters of the scheme.

FJSS would bridge existing service gaps by assisting two main groups that fall through the cracks:

1. Litigants who marginally fail LAB's means test, but are unable to afford a lawyer at regular commercial rates. The objective is to assist this sandwich class by referring them to competent FJSS Panel lawyers who agree to reduce their charges for pre-screened referrals.
2. Foreign spouses with Singaporean children who satisfy LAB's means test but do not qualify for legal aid due to their non-permanent resident status. These applicants are referred to LSPBS by recognised parties such as social service agencies, the Courts, volunteer lawyers etc. Eligible applicants will be granted pro bono legal representation.

The FJSS pilot will run from September 2020 to March 2021, managed by two full-time staff.

After the pilot, the FJSS Committee will assess the applications and data from the pilot and refine the Scheme accordingly.

For more information on Project Leaf please refer to the next page.



PROJECT LEAF

Project LEAF was initiated in February 2019 together with Ms June Lim, The Law Society Pro Bono Ambassador for 2018. It served as a precursor to the Family Justice Support Scheme (FJSS)'s Pro Bono Clearinghouse which provides assistance to foreign spouses with Singaporean children who require help in family law matters.

Project LEAF was initially publicised mainly to shelters, including Star Shelter and Casa Raudha. Gradually, there were increasingly more referrals from other social service agencies, legal clinics as well as volunteer lawyers.

Project LEAF will be subsumed under FJSS from September 2020.



22 Assigned Cases (FY19/20)



AD HOC PRO BONO SCHEME

Providing pro bono legal representation for persons with exceptional circumstances who do not meet the criteria for existing legal aid schemes but nonetheless are in urgent need and are unable to afford a lawyer.

In line with our vision of access to justice for all, AHPBS prevents persons in dire need of legal help from falling through the cracks in the justice system.

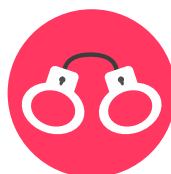
Upon receiving an application, which is accepted on a referral-only basis (e.g. from the Courts, Social Service Agencies, government organisations, lawyers, etc), LSPBS conducts a full assessment of the applicant's suitability for legal aid, and matches eligible applicants with volunteer lawyers.

22 Assigned Cases (FY19/20)

13 Civil Cases



5 Criminal Cases



4 Family Cases





EVENTS

Balik Kampung, 25 July 2019

After a long hiatus, LSPBS organised a volunteer appreciation and networking dinner for its volunteers across all its programmes on 25 July 2019 at 80RR, 80 Robinson Road. The theme for the night was **Balik Kampung**. Everyone feasted on delectable home-made nasi lemak, laksa, chendol and other local favourites.

Chairman Mr Vijayendran, SC as well as the Committee Heads of each of our programmes gave speeches thanking our volunteers for their undying support, and shared about upcoming programmes and challenges. Volunteers and staff participated gamely in old school activities, quizzes and contests such as capteh.

The event was a great success, with drinks and conversation flowing long into the evening and attended by many volunteers and staff. It was wonderful to see volunteers mingling across different programmes and making new connections. In the words of one of our volunteers: *"It was a fantastic opportunity to meet familiar faces and to get to know other volunteers. For me, the highlight was sitting at the same table with my ex-tutor from NUS days, and enjoying conversation with people I had met for the first time. I do hope there will be more of such events in the future!"*

Asia Pacific Pro Bono Conference, 11 - 15 September 2019, Nepal

The Conference, organised by a network consortium from throughout Asia and globally, is the largest annual gathering of persons supporting and engaged in access to justice, pro bono and public interest law in Asia. The theme for the year was "Justice for All: Empower – Engage – Sustain", and we had the opportunity to learn more about the impact of strategic pro bono on seemingly intractable humanitarian problems. LSPBS presented and facilitated workshops and panels on:

- *The Role of Bar Associations in Supporting Pro Bono*
- *Expanding the Asia Pro Bono Roundtable Network*
- *Strengthening Access to Justice for persons who use drugs through pro bono support*

2019 PILnet Global Forum, 11 - 13 November 2019, Singapore

PILnet, the global network for Public Interest Law, held its 2019 Global Forum in Singapore. It was the first time the event was held in Asia. This year's Forum was organised around the tripartite themes of Engaging lawyers, Empowering innovation, and Enabling change. The three-day event saw over 290 participants from 37 countries attending 36 workshops, panel conferences and roundtables with 105 speakers. Chairman Mr Vijayendran, SC delivered the Opening Keynote and was part of the Plenary Discussion. CEO Tanguy Lim, Director of CLAS, Mr Pillai, as well as CLAS Advocate, Ms Rai presented and moderated at the Forum's workshops. Several other representatives from various organisations in Singapore, such as the CJC, NUS and SUSS, spoke at the workshops, and many others attended the event.

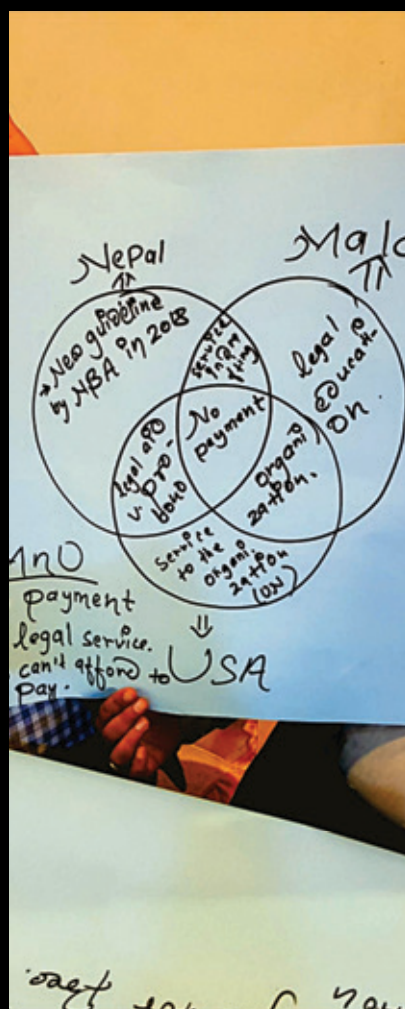
LSPBS took on our role as co-organisers with enthusiasm and professionalism. LSPBS volunteers were also assigned as note-takers at the various workshops, in order that the host team could have a detailed record of the discussions that took place. The Forum culminated in PILnet's Global Awards Dinner Reception at the historic CHIJMES Hall. LSPBS was honoured and proud to have been part of the successful event in Singapore. LSPBS organised and facilitated the following:

- *Opening Keynote and Plenary Discussion*
- *Spark Talks*
- *Professional Associations and Pro Bono: A Comparative Look*
- *Inspiring Cross-Sector Collaborations for the Public Interest*



BALIK KAMPUNG

VOLUNTEER NIGHT
25 JULY 2019



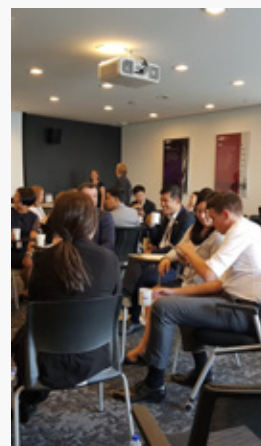
Kathmandu, Nepal
11 - 15 September 2019



PILNET GLOBAL FORUM

SINGAPORE

11 - 13 NOVEMBER 2019





STUDENT VOLUNTEERS



thank
you ❤️



OUR DONORS

Our heartfelt and sincere thanks to all our donors, sponsors, partners and supporters whose generous contribution and support have helped us achieve access to justice for all.

CLAS Fellowship

Gold Benefactor (\$100,000)

Dentons Rodyk & Davidson LLP

Silver Benefactors (\$50,000 and above)

Allen & Gledhill LLP

Drew & Napier LLC

Annual Pledges

Allen & Gledhill LLP

Allen & Overy LLP

Clifford Chance Pte Ltd

Drew & Napier LLC

K&L Gates Straits Law LLC

Linklaters Singapore Pte Ltd

Providence Law Asia LLC

Rajah and Tann Foundation

\$50,000 and above

Eugene Thuraisingam LLP

Singapore Totalisator Board

\$30,000 and above

Singapore Institute of Legal Education

\$10,000 and above

Baker & McKenzie.Wong & Leow

Certis Cisco Security Pte Ltd

Fuzet Farid Singapore LLC

Hong Leong Foundation

Providence Law Asia LLC

SymAsia Singapore Fund

TSMP Foundation

\$5,000 and above

Alliance Asia Holdings Pte Ltd

Chan Soo Khian

Chua Lee Ming

Chui Teng Group

Daniel Teo Tong How

Dentons Rodyk & Davidson LLP

Duane Morris & Selvam LLP

Freshfields Bruckhaus Deringer Singapore Pte Ltd

Gregory Vijayendran, SC

Keppel Care Foundation

Kuah Boon Theng, SC

Lee Foundation

Lee Kim Shin, SC

Leong Kah Wah

Luther LLP

NTUC Fairprice Foundation Limited

Oon & Bazul LLP

Pei Hwa Foundation

Peter Tan Shou Yi

Provest Realty Pte Ltd

Rajah & Tann Singapore LLP

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SAMWOH Corporation Pte Ltd

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Singapore Pools

Roxy Foundation

The Law Society Of Singapore

The Silent Foundation

Tiong Seng Contractors Pte Ltd

Tito Isaac & Co LLP

Vivienne Sandhu

Wong Meng Meng, SC

Yeo Kar Jun Christopher



OUR PARTNERS

PARTNERS

Agency for Integrated Care
Arts Resource Hub
Asian Women Welfare Association
Association for People with Special Needs
Association of Corporate Counsel
Association of Women for Action and Research
Casa Raudha Women Home
Catholic Lawyers Guild
Centre for Domestic Employees
Centre for Non-Profit Leadership
Community Development Councils
Community Justice Centre
Family Justice Courts
FAST
Good Shepherd Centre
Ground Up Movement
HealthServe
HOME
Justice Without Borders
LaSalle School of Arts
Methodist Welfare Services
Migrant Workers' Centre
Ministry of Law
Ministry of Social and Family Development
National Arts Council
National Council of Social Service
National Trade Union Congress
National University of Singapore
National Volunteer & Philanthropy Centre
People's Association
Public Interest Law Network
School of the Arts
Singapore Academy of Law
Singapore Centre for Social Enterprise
Singapore Corporate Counsel Association
Singapore Council of Women's Organisations
Singapore Institute of Legal Education
Singapore Management University
Singapore University of Social Sciences
Special Needs Trust Company
Star Shelter
State Courts
Supreme Courts
T-Project
The Office of the Public Guardian
Transient Workers Count Too
Tripartite Alliance for Dispute Management

CLAS MOU Firms

Abbots Chambers LLC
Allen & Gledhill LLP
Damodara Hazra LLP
Dentons Rodyk & Davidson LLP
Drew & Napier LLC
Eldan Law LLP
Gloria James-Civetta & Co
Harry Elias Partnership LLP
K&L Gates Straits Law LLC
Kennedys Legal Solutions Pte Ltd
Morgan Lewis Stamford LLC
Oon & Bazul LLP
Shook Lin & Bok LLP
TSMP Law Corporation
Tembusu Law Corporation
WMH Law Corporation

Community Legal Clinics Anchor Firms

Allen & Gledhill LLP
Baker & McKenzie.Wong & Leow
Dentons Rodyk & Davidson LLP
Drew & Napier LLC
Fortis Law Corporation
Harry Elias Partnership LLP
HFW AsiaLegal
K&L Gates Straits Law LLC
Lexton Law Corporation
Quahe Woo & Palmer LLC
Rajah & Tann Singapore LLP
Shook Lin & Bok LLP
TSMP Law Corporation
Tan Kok Quan Partnership
Tan Rajah & Cheah
WongPartnership LLP

Media & PR Support

Asia PR Werkz



IN THE SPOTLIGHT

Date	Media Platform	Article
Wednesday, 17 April 2019	Channel New Asia	2 men acquitted of charges in 12-hour attack that left teenage girl with spine fracture
Wednesday, 17 April 2019	TODAY Online	2 men acquitted of assault as teen girl's evidence was unreliable
Monday, 22 April 2019	Channel NewsAsia	Man jailed, caned for robbing and raping sex worker who begged for her life
Saturday, 27 April 2019	Channel NewsAsia	New partnership to provide greater support for volunteer lawyers
Sunday, 28 April 2019	The Straits Times	More pro bono legal services for the needy
Monday, 29 April 2019	Lianhe Zao Bao	与律师公会合作人协将为社区法律诊所 协调资源减轻行政负担
Sunday, 12 May 2019	Shin Min Daily News	'流氓律师' 陈俊良分享心得
Monday, 13 May 2019	TODAY Online	Man jailed for sexually assaulting young daughter over 4 years
Tuesday, 14 May 2019	Channel NewsAsia	Man set to plead guilty to sexual assault of stepdaughter goes to trial instead after contesting facts
Saturday, 25 May 2019	The Straits Times	Jail for woman who slashed mum-in-law
Friday, 31 May 2019	TODAY Online	Man jailed for inserting joss stick and grass root in flat gate lock, hitting sister
Thursday, 6 June 2019	TODAY Online	He missed the last bus home, so he teamed up with friends to steal a motorcycle
Tuesday, 18 June 2019	The Straits Times	Ex-car salesman jailed for taking \$400k from firm and customers to fuel his gambling habit
Wednesday, 19 June 2019	The New Paper	Man jailed 16 weeks after groping three women
Wednesday, 19 June 2019	The New Paper	Man uses sob story to molest victim
Monday, 8 July 2019	Lianhe Zao Bao	至今已派送四成 立国一代卡 7 月底前料可全寄出
Friday, 12 July 2019	Channel NewsAsia	Blind man gets jail, caning for sexually assaulting 8-year-old stepdaughter
Friday, 12 July 2019	TODAY Online	Legally blind man gets jail, caning for sexually assaulting 8-year-old stepdaughter
Monday, 15 July 2019	Channel NewsAsia	'Monster' who prostituted wife and sexually assaulted daughter tries to appeal, but speaks unintelligibly
Monday, 15 July 2019	TODAY Online	'Monster' father appeals against sentence for prostituting wife, sexually assaulting daughter, niece
Tuesday, 16 July 2019	Channel 8	逼妻卖淫性侵犯女儿判刑 25 年半 狼父上诉庭表视若无伦次
Thursday, 8 August 2019	TODAY Online	Apex court upholds acquittal of man accused of sexually assaulting, raping lover's teen daughter
Thursday, 22 August 2019	TODAY Online	Serial shoplifter jailed for punching friend outside Banana Leaf Apollo restaurant, causing his death
Tuesday, 3 September 2019	The Straits Times	Jail and caning for sexual assault on drunk woman
Friday, 6 September 2019	Lianhe Zao Bao	五社理会与资源局合作 网络研讨会让公众向律师或辅导员寻求咨询
Tuesday, 17 September 2019	The Straits Times	Teen who raped and robbed sex worker gets 7 years' jail, caning
Tuesday, 17 September 2019	The New Paper	Teen jailed seven years for raping and robbing prostitute
Tuesday, 17 September 2019	Lianhe Zao Bao	17 岁少男伙同两女干案 劫奸 53 岁妓女 监 7 年打 15 鞭
Tuesday, 17 September 2019	Shin Min Daily News	对 53 岁 '妈妈桑' 劫财又劫色 监 7 年鞭 15 下 少东要上诉
Wednesday, 18 September 2019	Lianhe Zao Bao	用高额 '肉金' 诱骗上门 青年抢劫强奸妓女 被判监七年鞭 15
Thursday, 19 September 2019	The Straits Times	Tech solutions in place to ensure access to justice for all litigants
Monday, 30 September 2019	Channel NewsAsia	Pawn shop robber who donned turban to throw police off the scent gets jail and caning
Monday, 30 September 2019	The Straits Times	Jail, caning for former construction worker who tried to rob Boon Lay pawnshop
Friday, 1 November 2019	Channel NewsAsia	Man who stole tap from Woodlands police station gets less jail time after appeal
Friday, 8 November 2019	TODAY Online	Man gets 12 years' jail, caning for sexually assaulting girlfriend's teen daughter with special needs
Friday, 8 November 2019	Channel NewsAsia	Man locked girlfriend's 13-year-old daughter with special needs in room, sexually assaulted her
Monday, 11 November 2019	TODAY Online	Maid abuser's 20-month jail sentence cut to 8 months on High Court appeal
Monday, 11 November 2019	Shin Min Daily News	电板车骑士被控
Monday, 18 November 2019	A Magazine Singapore	Tanguy Lim And Gregory Vijayendran Want To Make Justice Accessible To All
Wednesday, 27 November 2019	Lianhe Zao Bao	电板车撞伤男童 19 岁骑士被控
Wednesday, 27 November 2019	Shin Min Daily News	电板车撞伤男童 19 岁骑士被控
Friday, 29 November 2019	Channel NewsAsia	Man convicted of abducting woman outside Hotel 81 but cleared of molesting her
Saturday, 30 November 2019	The Straits Times	State Courts moving to new home next month
Tuesday, 3 December 2019	The Straits Times	Former principal gets jail for taking \$46,000
Wednesday, 18 December 2019	The Straits Times	8 months' jail for man who abducted woman in 2016
Friday, 20 December 2019	Lianhe Zao Bao	警犬单位总部厕所内偷拍女子 服役警员面对三控状
Sunday, 29 December 2019	Lianhe Zao Bao	首起电板车夺命案 逾 5 万人请愿禁骑
Monday, 13 January 2020	Channel NewsAsia	Man gets 28 years' jail, 24 strokes for repeatedly sodomising, raping stepdaughter
Tuesday, 14 January 2020	TODAY Online	Rape suspect smears faeces on self, courtroom's glass panel; previously exposed genitals to High Court judge
Wednesday, 15 January 2020	Shin Min Daily News	性侵 2 少女 送餐员今年 6 月满 50 岁 控方指被告 延审讯避打鞭
Monday, 20 January 2020	TODAY Online	Rape suspect who smeared faeces at earlier hearing says he just regained memory, wants time to find lawyer
Wednesday, 23 January 2020	TODAY Online	More than 9 years' jail, 6 strokes for pizza deliveryman who introduced teen to 'ice', sexually assaulted him
Thursday, 30 January 2020	Channel NewsAsia	Youth raped younger sister after years of sexually abusing her since she was 5, gets jail and caning
Thursday, 30 January 2020	TODAY Online	Man raped, sexually assaulted sister over 7 years; mother kept mum till girl got pregnant
Monday, 3 February 2020	The Straits Times	Man kidnapped in January in Thailand returns to Singapore court to face misappropriation charges
Thursday, 20 February 2020	Buro 24/7 Singapore	Freelancing in Singapore: Best tools and resources for arts freelancers and consultants to thrive in the gig economy
Friday, 28 February 2020	The Straits Times	Budget debate: Changes to means test to make it simpler for people to apply for criminal legal aid
Saturday, 29 February 2020	The Straits Times	New means test makes it simpler to apply for criminal legal aid
Friday, 6 March 2020	Channel NewsAsia	First man charged for cheating mask buyers gets more charges, S\$185,000 and 6 victims now involved
Friday, 6 March 2020	TODAY Online	First man charged with cheating mask buyers faces more charges involving 6 victims amounting to S\$185,000



OUR YEAR AHEAD

Assistance for Migrant Workers Social Service Agencies

The LSPBS Migrant Workers' Group, launched in 2019, was set up to foster and facilitate a greater alignment and closer collaboration in enhancing legal awareness and access to justice in the migrant worker community in Singapore.

The collaboration aims to facilitate access to justice and legal knowledge for the migrant worker community by, inter alia:

- a. Identifying areas of needs and potential areas of collaboration amongst the participating Voluntary Welfare Organisations (VWOs);
- b. Providing opportunities for the VWOs to collaborate with LSPBS and other organisations to demonstrate social responsibility towards the migrant worker community; and
- c. Providing a platform for discussion, exchange of ideas and sharing of resources.

Law Awareness - Going Digital

As part of our ongoing strategy to stay current in this digital age so as to better reach the digitally savvy public, LSPBS began exploring ways to take legal awareness and education online in the later half of 2019. We worked with LAW@CDC to produce webinars for certain taboo legal topics, such as dealing with debt, as well as divorce.

Little did we expect that this would become the cornerstone of Law Awareness in 2020. Since the implementation of circuit breaker measures, all law awareness talks have gone fully online, and our prior experience in conducting webinars has stood us in good stead. Our first fully online webinar was conducted as early as March, and the number of talks and topics covered have risen incrementally since.

Taking a step further forward in our digitalisation efforts, LSPBS started developing a series of podcasts in late 2019, called 'Lawcast'. This is currently in production and we look forward to debuting the inaugural episode of Lawcast in the very near future.

Whilst we look forward to conducting seminars before a live audience again, we anticipate that webinars are here to stay, and will be the new normal when it comes to legal awareness outreach programmes in the foreseeable future. LSPBS is well equipped and ready to take on this new challenge in the coming year.

Just Laugh 2020

Like charities and non-profits all across the world, the pandemic has brought our physical fundraising activities to a standstill. Just Laugh, originally scheduled for March 2020, was postponed to September 2020, and now further postponed to 2021.

Meanwhile, we are grateful to our faithful supporters and donors who have kept up with their pledges, and have continued to give generously in spite of the struggles we are all facing in this current environment.

JUST LAUGH

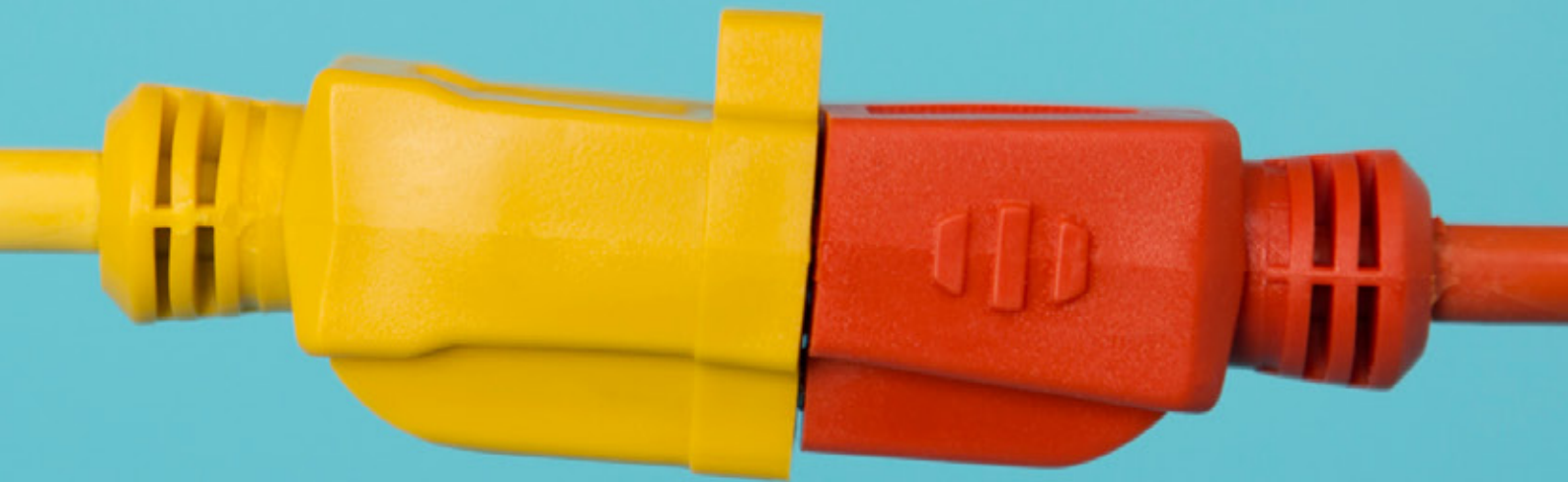
Stand up for Justice

POSTPONED



LAW SOCIETY
PRO BONO SERVICES

APPENDICES





APPENDIX A

Programmes for Individuals

Legal Clinics

Community Legal Clinics	General legal clinic advice on personal legal issues held at the North West, South East South West and Central Singapore Community Development Councils during the evenings on Mondays to Thursdays excluding the Public Holidays and eve of Public Holidays. Due to the Covid pandemic, clinics are conducted virtually.
Civil Legal Clinics	Weekly legal clinic advice on civil legal proceedings held at the State Courts.
Family Legal Clinics	Twice weekly legal clinic advice on family legal proceedings held at the State Courts and Family Court.
Law Works Clinics	Monthly legal clinics in partnership with NTUC for members with personal legal issues.
Migrant Workers' Clinics (MWC)	Monthly legal clinics for migrant workers.
Foreign Domestic Worker Association for Social Support and Training Legal Clinic (FAST)	Monthly legal clinics for foreign domestic workers.
Onsite Legal Clinic	Daily at the State Courts and weekly at Supreme Court.
Advocates for the Arts (Individuals)	Legal advice to freelancers in the creative industry on a request basis.

Legal publications available online

Know the Law	Legal awareness publication to inform members of the public on common areas of the law.
Advocates for the Arts	Legal awareness publication focusing on the creative industries, particularly for freelancers.
LawWorks Pocket Guide Series with NTUC	Legal awareness publication for working people on subjects pertaining to the workplace.

Legal Awareness talks, events and webinars

Law Awareness Weeks (LAW@CDC) with the 5 CDCs, supported by People's Association and the National University of Singapore, Singapore Management University and Singapore University of Social Sciences.	Annual nationwide effort to promote awareness and understanding of the law in the community through a series of talks.
LawWorks Legal Primer with NTUC	Quarterly legal primers for workers with a focus on employment issues.
Project Schools	Legal awareness programme for secondary school students on youth centric legal issues.
Advocates for the Arts	Legal awareness talks for the creative industry especially freelancers.
General Legal Talks	Legal awareness talks for members of the public on different areas of the law.



Programmes for Individuals

Legal Representation

Criminal Legal Aid Scheme (CLAS)	Criminal legal assistance to the poor and needy who are unable to afford a lawyer and are facing charges in a Singapore court for non-death penalty offences under statutes covered by CLAS.
Ad Hoc Pro Bono Scheme (AHPBS)	Legal representation for persons with exceptional circumstances who do not meet the criteria for existing legal aid schemes but are nonetheless in urgent need.
Family Justice Support Scheme (FJSS)	<p>Legal services on family law matters for:</p> <ul style="list-style-type: none">a) Singaporeans/PRs who marginally fail the Legal Aid Bureau (LAB) means test – referral to FJSS Panel Lawyers who agree to reduce their charges for pre-screened referrals.b) Foreign spouses with Singaporean children who satisfy the LAB means test – pro bono legal representation.



Programmes for Community Organisations

Legal Support

Community Organisation Clinic	General legal advice for community organisations.
Project Law Help	Corporate legal services for community organisations undertaking community work in Singapore.
Joint International Pro Bono Committee	Legal advice and/or representation for corporate non-litigation matters/transactions for international community organisations that are based in Singapore to meet community concerns or needs.
Advocate for the Arts (Organisations)	General legal advice for organisations in the creative industries.

Capacity Building Programme

LEGALESE, a legal toolkit for Community Organisations (made possible with donations from DBS Foundation, SBF Foundation and Withers KhattarWong LLP)	Legal publication which aims to provide bite-sized pieces of information on the various legal aspects of setting up and running community organisations.
"First Responder" support - Early Intervention Initiative to assist frontline workers providing social service assistance	<p>Provide support to social workers in a variety of ways (including capacity building talks, legal input for case management discussions, legal clinics, etc).</p> <p>The aim is to equip social workers with basic knowledge of common legal issues so that they are able to identify potential cases that may be suitable for early legal intervention, as well as to answer any legal queries they may have.</p>
Assisting the Intermediate to Long Term Care (ILTC) sector	Raising awareness on advance planning issues (e.g. Mental Capacity Act, Lasting Powers of Attorney, etc) and providing legal assistance to the sector, including the elderly, medical social workers and ILTC sector leaders.
Social Service Capacity Building Series (SSCapBSeries)	Capacity building within the social service sector through a series of talks. The aim is to equip the sector with legal knowledge so that they may improve their services to the sector.



APPENDIX C

Programmes for Volunteers

Ad Hoc Pro Bono Scheme (AHBPS)	Assist practitioners and firms who wish to undertake pro bono work for needy persons on an ad hoc basis by screening and preparing a suitability report on the potential recipient of the pro bono assistance.
Volunteer Capacity Building Series (VolCapB Series)	Practice refreshers and legal seminars/workshops to enhance the delivery of pro bono services by our volunteers.
Criminal Legal Aid Training Programme	Practice refreshers and legal seminars to enhance the delivery of pro bono services by CLAS volunteers.
Mentor/Specialist Resource Guidance	Matching of junior pro bono lawyers with a mentor/practice specialist to provide practice guidance.
Paralegal Support for criminal trials	Paralegal trial support for pro bono lawyers undertaking criminal legally aided cases.
Volunteer Initiative Support Scheme	Assistance for practitioners involved in regular pro bono work for a group of persons or community in need.
Pro Bono Research Initiative	Research support for pro bono lawyers undertaking cases involving complex issues of law.
Pro Bono Guide for Law Practices	Guide for law practices on providing structured support for lawyers to engage in pro bono, available online.
Pro Bono Guide for Volunteers	Guide for volunteers on pro bono opportunities in Singapore.
Briefings for law practices on pro bono opportunities	On site pro bono briefings on volunteer opportunities for law practices.
Singapore In-house Legal Counsel Pro Bono Guide	Collaboration with DLA Piper and with the support of SCCA, the guide was launched on 29 January 2016. The Guide highlights opportunities open to individual in-house lawyers who wish to undertake pro bono legal work independent of their employers.
Pro Bono Roundtable Networking Sessions	Regular networking sessions to connect volunteers with pro bono programmes.



APPENDIX D

Programmes for Justice Collaborations

Partners/Project	Service Provided	Description
Community Justice Centre (CJC)	CJC seeks to assist litigants in person with the following pro bono services: a) Information services b) Practical support services c) Referral services d) Laymen Assistance Scheme e) Legal Clinics; and f) Public outreach services	As part of the collaboration with the State Courts, the Family Justice Courts, the Ministry of Law, the Ministry of Social and Family Development and the Tan Chin Tuan Foundation, LSPBS supports CJC's onsite legal clinics and assists with the registrations for Community Legal Clinics, Family and Civil legal clinics.
Community Legal Clinics Network with the People's Association (PA)	Support for independent Community Club and Residents' Committee Centre legal clinics through the sharing of best practices, Standard Operating Procedures, volunteer mobilisation, training and other technical support.	Independent Community Club and Residents' Committee Centre legal clinics join this network through the Memorandum of Understanding signed between PA and LSPBS.
Specialised Clinics a) Migrant Workers' Centre (MWC) b) Foreign Domestic Worker Association for Social Support and Training (FAST)	Legal clinics for foreign workers	LSPBS provides the following support: a) The sharing of LSPBS materials including the Community Legal Clinic manual and forms/templates for the use/adaptation; b) Technical assistance including the training/attachment stints of staff on legal clinic administration and procedures; c) Highlighting to our volunteer practitioner pool legal clinic volunteer opportunities; d) Volunteer mobilisation and coordination.
Aware's Sexual Assault Care Centre (SACC)	Legal clinic advice to victims of sexual abuse attending SACC for counselling.	LSPBS offers legal advice to victims referred by SACC.
SMU School of Law Pro Bono Centre	The work of the SMU Pro Bono Centre includes the facilitation of access to justice via its campus legal clinics for indigents and the sensitisation of law students to social justice issues.	LSPBS provides the same scope of support as outlined above for the Migrant Workers' Centre.
LawWorks with NTUC	An ongoing collaboration with NTUC's Legal Services Department (LSD) and Industrial Relations Department, LawWorks aim to educate working people on their legal rights in Singapore.	LSPBS provides the following support: a) Organising legal primers; b) Developing and updating Law Works pocket guides. c) Volunteer mobilisation and coordination for the LawWorks legal clinics.



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<https://sg.linkedin.com/company/law-society-pro-bono-services>



<https://www.youtube.com/user/ProBonoServices>

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